# MEMORANDUM

**To:** Board of Regents

**From:** Board Office

**Subject:** Register of University of Northern Iowa Capital Improvement Business Transactions for Period of June 25, 2003, Through August 21, 2003

**Date:** September 8, 2003

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## Recommended Action:

Approve the Register of Capital Improvement Business Transactions for the University of Northern Iowa.

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## Executive Summary:

Requested Action: Approval of a revised project budget for the **President's House Railings** project ($120,000) which would include additional repairs to correct the deterioration of the porch foundation and deck, and the height variation between the porch surface and the existing accessibility ramp.

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## Background and Analysis:

### President's House Railings

Project Summary

| | Amount | Date | Board Action |
|---|---|---|---|
| Project Description and Total Budget | $ 26,900 | Jan. 2003 | Approved |
| Revised Project Budget | 120,000 | Sept. 2003 | Requested |

Background: The project description and budget approved in January 2003 included replacement of the original wood porch railings, columns and balusters on the President's House; these components had deteriorated to the point where they had become a safety hazard.

Since proceeding with the project, the University has also discovered deterioration of the porch foundation and deck.

In addition, the University wishes to correct the height variation between the porch surface and the existing accessibility ramp, which has become a tripping hazard.

These additional deficiencies represent significant safety issues that need to be corrected.

Since the foundation and deck repairs would require removal of the railings, columns and balusters, incorporating the additional work into the existing project would allow completion in a cost-effective manner.

Revised Budget — The revised budget of $120,000, an increase of $93,100, would incorporate the needed repairs into the project.

Additional Information — The Board's Policy Manual requires Board approval prior to initiating any renovation, modification, or improvement to the residence of an institutional head if the cost is expected to exceed $10,000.

Funding — Building Repair Funds.

Project Budget

| | Initial Budget Jan. 2003 | Revised Budget Sept. 2003 |
|---|---|---|
| Construction | $22,000 | $110,000 |
| Professional Fees | 2,500 | 0 |
| Contingency | 2,400 | 10,000 |
| TOTAL | $ 26,900 | $ 120,000 |

The register prepared by the University is included in the Regent Exhibit Book.

Sheila Doyle

Approved: Gregory S. Nichols

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