I. Please provide the following identifying information.

Name of Institution Proposing a Program ____________________________ Date ____________________________
Mailing Address ____________________________ Contact Person ____________________________
Telephone # ____________________________

II. Please identify the program being proposed.

Title of proposed program ____________________________ *ICCPHSE Taxonomy Classification ____________________________
Location of proposed program ____________________________ On-campus Off-campus ____________________________
(Check one)

*Copies available from the ICCPHSE, 515-281-3934. The form is also available on the Board of Regents web site (www2.state.ia.us/regents. Click “Higher Education Links” at the lower left)

III. Is your institution accredited? By whom?

IV. Please provide a short description of the program.

V. Please provide a listing of other Iowa institutions (public and private) where identical or similar programs are offered. Please consult the ICCPHSE Taxonomy of Programs in Iowa.

1.
2.
3.
4.
VI. Please briefly discuss the implications for potential duplication of the proposed program with those listed in Part V.

VII. Please provide a brief statement of any special need for the program in the state of Iowa.

VIII. Please provide a brief statement of the anticipated demand for the program from students now enrolled or who might be enrolled at the institution (include the basis or source of this information).

IX. Please attach copies of correspondence indicating that discussions have taken place with other colleges and universities in the area served by the program (i.e., those listed in Part V above).

X. Please list the Iowa institutions in which articulation agreements are being developed for the proposed program.

XI. Please add or attach other materials that you believe will be helpful to council members reviewing this request.

XII. Please return this form to:

Mr. Roger Foelske
Iowa Department of Education
Grimes State Office Building
Des Moines, IA  50319-0146
roger.foelske@iowa.gov
(515) 281-4700
(515) 281-6544 (FAX)