

Minutes of Meeting –October 8, 1998

1. Call to Order and Introductions

The Iowa Coordinating Council for Post-High School Education met on Thursday, October 8, 1998, from 10:00 a.m. – 2:30 p.m., at Iowa State University, Scheman Building, in Ames, Iowa. Chairman Paul Tambrino called the meeting to order, and then the members and guests introduced themselves. The following individuals were present:

Members of the State Board of Education

Sally Frudden*
John White*

Community College Representatives

David Buettner*
Melvin Samuelson*
Paul Tambrino*

Department of Education Representative

Jan Friedel*

Members of the Board of Regents

David Fisher*
Clark Kelly*

University Representatives

Pat Geadelmann*
Martin Jischke*
Rabindra Mukerjea*

Members of the Bd. of Trustees of Member Institutions

Don Byers*
Bob Larson*
Ralph Schlenker*

Representatives of Independent Colleges

Jim Ross*
Sister Margaret Wick*

Iowa College Student Aid Commission Representative

Gary Nichols*

Representative of Private Business Schools

Susan Spivey*

Student Representatives

Rachel Allbaugh*
Jeromy Mouw*

Representative of Iowa Private Specialized Schools Association

Cynthia Becher*

Liaison Representatives

Evelyn Anderson, Dept. of Ed.
Bob Barak, Iowa Board of Regents
Roger Foelske, Dept. of Ed.
John Hartung, Iowa Assoc. of Ind. Colleges and Universities

*Indicates voting delegate.

Guests

Steve Anders, Graceland College

Margaret Aten, Simpson College

Larry Ebbers, Iowa State University

Lois Hunt, Iowa State University/Extended and Continuing Education

W.H. Knight, Jr., University of Iowa

Mike Morrison, North Iowa Area Community College

Lenny E. Stone, Eastern Iowa Community College District

Gwen Wallace Nagel, Iowa Public Television

Patti Ziegler, American Institute of Business

2. Approval of Minutes

The minutes from the May 13, 1998, meeting of ICCPHSE was presented. Sally Fruden moved that the minutes be approved as presented, and Martin Jischke seconded the motion. The motion was approved.

3. Voting Privileges

Clarification was requested regarding voting privileges for ex-officio members of the committee. Please refer to pages 1-3 of the attached copy of the ICCPHSE policy manual.

4. Treasurer's Report

John Hartung presented the treasurer's report and indicated there have been no expenditures in the current year. As of August 31, 1998, the balance was \$12,895.65.

John Hartung brought forward a request from the Way-Up Committee to the Council for an advance on funds for operation of the Way-Up Conference of this year. No specific amount was requested. Sally Frudden recommended that the Council needs more information regarding the amount of money and the method of repayment. Martin Jischke suggested that a letter be sent from Chairman Paul Tambrino requesting additional information from the Way-Up Committee. Sister Margaret Wick moved that Paul Tambrino send a letter on behalf of the ICCPHSE, and Pat Gadelmann seconded the motion. The motion was approved. John Hartung will provide to Paul Tambrino the names of individuals at Way-Up to whom the letters should be sent to.

5. Coordination (Program Requests)

A. New Business

1. Clarke College

Roger Foelske brought forth a request on behalf of Clarke College. Clarke College requested approval to offer an Advanced Nurse Practitioner Nursing Program (on-campus). Sister Margaret Wick asked about potential use of the ICN and for clarification, since this would be offered only as an on-campus program.

Action: Pat Geadelmann moved that the program request be approved as submitted on the condition that it is clearly understood it is only an on-campus program. Rachel Allbaugh seconded the motion. The motion was approved.

2. Des Moines Area Community College

Des Moines Area Community College requested approval to offer a Manufacturing Technology Program (on-campus).

Action: David Fisher moved that the request be approved as submitted. Jeromy Mouw seconded the motion. The motion was approved.

3. Graceland College/American Institute of Business Partnership

Graceland College and the American Institute of Business (AIB) requested approval to offer a BA Degree—Major in Information Technology Program (at AIB campus in Des Moines); and a BA Degree—Major in Accounting (at AIB campus in Des Moines).

Susan Spivey asked if only AIB graduates were enrolled in the program. AIB representative, Patti Ziegler, responded that the program is only marketed to AIB graduates.

Action: Ralph Schlenker moved that the requests be approved as submitted. Martin Jischke seconded the motion. The motion was approved, with members Jim Ross and Bob Larson abstaining.

4. Hawkeye Community College

Hawkeye Community College requested approval to offer a Microcomputer Operations Program (on-campus).

Action: Susan Spivey moved to table the vote on the program based on lack of evidence that postsecondary institutions offering similar programs had been contacted. Martin Jischke seconded the motion. The motion carried.

5. Iowa Lakes Community College

Iowa Lake Community College requested approval to offer a Geographic Information System Technician Program (on-campus).

Action: Martin Jischke moved that the request be approved as submitted. David Fisher seconded the request. The motion was approved.

6. Iowa Western Community College

Iowa Western Community College requested approval to offer a Manufacturing Technology Program (on- campus).

Action: Martin Jischke moved that the request be approved as submitted. Rachel Allbaugh seconded the motion. The motion was approved.

B. Old or Pending Business

- a. Eastern Iowa Community College District requested approval to offer a Business Administration and Management Program (on-campus), and presented materials in response to a letter of concern from the American Institute of Commerce.

Action: Patrician Gadelmann moved that the program request be approved as submitted. Sally Frudden seconded the motion. The motion was approved.

Discussion followed the approval of this program. Martin Jischke expressed concern that programs should not be commenced until they have been brought before and reviewed by ICCPHSE.

- b. North Iowa Area Community College (NIACC) requested approval to offer a Business Systems Networking Program (on-campus). A letter had been received from Hamilton Business College objecting to acceptance of the program on the grounds that Hamilton Business College met the needs of the businesses in the north Iowa area, and that the NIACC program would be a duplication of the program.

Action: Sally Frudden moved the request be approved as submitted. Melvin Samuelson seconded the motion. Motion was approved.

C. Interim Approvals

Iowa State University (Approved August 14, 1998)

- ❖ Addition of a Secondary Major in International Business in the College of Business (On-Campus)
- ❖ Undergraduate Major in Production/Operations Management in the College of Business (On-Campus)

Iowa Western Community College (Approved August 14, 1998)

- ❖ Health Information Transcription (On-Campus)

Southeastern Community College (Approved August 14, 1998)

- ❖ Respiratory Therapy (On-Campus)

University of Iowa (Approved August 14, 1998)

- ❖ Bachelor of Science Degree in Applied Physics (On-Campus)
- ❖ Master of Computer Science Degree in the Department of Computer Science (On-Campus)

Additional Issue: John Hartung indicated Wartburg College has added three majors. The question was raised that since they had implemented these three majors this year, should they be told they need to go through the process of submitting before ICCPHSE. It was stated that the bylaws indicated they should come before the Council and would be asked to make a formal presentation at the December meeting.

6. Strategic Planning Committee

An update on the Strategic Planning Committee was presented by David Buettner. Discussion was held among members of the Council regarding methods to increase the enrollment of out-of-state students. No other meetings of the Strategic Planning Committee are scheduled; however, it was suggested that members read the plan for follow-up and updating, and that the ICCPHSE Executive Committee discuss and bring forth recommendations regarding the strategic plan.

7. Audit Committee Report

No report was submitted.

8. Appointment of Members to the ICCPHSE Advisory Committee on Distance Education

There was a discussion regarding the ICCPHSE Advisory Committee on Distance Education appointments. Thirteen (13) members are needed. The Governor's commission no longer exists. Recommendations for membership on the Committee included Jim Ross, Paul Tambrino, Martin Jischke, Mary Sue Coleman, Fred Moore, and Norman Nielsen. It was also recommended that members of the Council give recommendations to the ICCPHSE Executive Committee by October 31, 1998. The Executive Committee will make the selections for suggested appointments. The purpose of the Committee is to advise on distance education in Iowa. (Names submitted to date are as follows: John Lewis; Charles Betts; Ellen Look; Beth Wilson; and Julie Heitz.)

9. Appointment of Articulation Committee Members

The Articulation Committee was discussed and Jerry Dallam will serve as the chair.

10. Future ICCPHSE

Future ICCPHSE meetings will be held on December 10, February 11, and May 6. It was noted that all meetings generally conflict with the Iowa State Board of Education meeting. The meeting was adjourned and the Executive Committee met following the meeting.

