ICCPHSE Meeting Minutes – Tuesday, October 7, 2014

1. Welcome

The Iowa Coordinating Council for Post-High School Education (ICCPHSE) met on Tuesday, October 7, 2014, at 10:00 a.m. at the IACCT Office. Vice Chair John Sellars welcomed the Council members and guests to the meeting.

2. Call to Order and Introductions

Vice Chair Sellars called the meeting to order, and then the Council members and guests introduced themselves. The following individuals were present:

State Board of Education Members

Institutional Representatives
Dan Kinney, Iowa Central Community College, Fort Dodge *
Dan Kinney, Iowa Western Community College, Council Bluffs *

Department of Education Representative
Jeremy Varner *

University Representatives
Dave Holger, Iowa State University, Ames*
Michael Licari, University of Northern Iowa, Cedar Falls*
Chet Rzonca, University of Iowa, Iowa City*

Representatives of Independent Colleges
Rosemary Link, Simpson College, Indianola
John Sellars, Graceland University, Lamoni*

Representative of Private Proprietor Schools
Susan Spivey, Kaplan University*

Representative of the IPTV Board
Terry Rinehart, Iowa Public Television*

Member of the Board of Regents
Diana Gonzalez*
Bob Donley*
Iowa College Student Aid Commission Representatives
Julie Leeper*

Student Representatives

Liaison Representative
M.J. Dolan, Iowa Association of Community College Trustees (for Karen Gorham)*

Guests
Robert King, Iowa Department of Veterans’ Affairs
Carolyn Bucklin
Ilene Tuttle, Board of Regents Office

* Indicates voting delegate.

3. Approval of Meeting Minutes—Jeremy Varner, Recording Secretary

Jeremy Varner presented the minutes from the April 16, 2014, ICCPHSE meeting, and minutes from the July 16, 2014, ICCPHSE executive committee meeting.

Action: A motion was made and seconded for approval of the minutes as presented. Motion passed.

4. Presentation: Home Base Iowa—John Sellars, Vice Chair

The special guest presenters at today’s meeting are as follows:

A. Col. (Ret.) Bob King, Executive Director, Iowa Department of Veteran Affairs – Col. (Ret.) King presented a detailed overview of Home Base Iowa.

B. Jeremy Varner, Administrator, Division of Community Colleges, Iowa Department of Education – Jeremy shared information related to criteria followed and various modifications to accommodate differing enrollment situations.

C. Diana Gonzalez, Chief Academic Officer, Iowa Board of Regents – Diana shared copies of the “Report of Home Base Iowa – Sub Group on Transfer of Credits” (July 7, 2014) and information relating to “Transfer in Iowa.org”

5. Treasurer’s Report—John Sellars

John Sellars presented a statement of the Council’s income and expenditures through September 2014. The treasury balance was listed at $966.44.

Status of Dues Payment: President Sellars will follow up on the payment of dues.

Status of Audit: The Executive Committee completed the review.
**Action:** A motion was made and seconded for approval of the treasurer’s report as presented. Motion passed.

6. **Notices of Intent—Diana Gonzalez**

A. **Programs Without Concerns for Ratification**

Diana Gonzalez reported that those colleges which had programs without concerns for ratification have been notified. Vice Chair Sellars clarified the process and asked for a motion.

- **Northeast Iowa Community College, Calmar**
  Finance, General
  Associate of applied Science
  CIP # 52.0801
  On campus

- **Iowa Valley Community College, Marshalltown**
  Culinary Arts/Chef Training
  Associate of Applied Science
  CIP # 12.0503
  On campus

- **Buena Vista University, Storm Lake**
  M.Ed. in Curriculum and Instruction
  Master’s
  CIP # 13.0301 (Effective Teaching), 13.1004 (TAG), 13.1401 (TESL)
  Hopewell Elementary School, Bettendorf

**Action:** It was moved and seconded to ratify the above noted program. Motion passed.

B. **Program with Concern Resolved for Ratification**

Diana Gonzalez reported that the following program is being presented for ratification by the ICCPHSE.

- **Iowa Central Community College, Fort Dodge**
  Digital Communication and Media/Multimedia
  Associate of Applied Arts
  CIP # 09.0702
  On campus

(The University of Northern Iowa withdrew their concern on October 3, 2014. An email was sent to the ICCPHSE list serve.)

**Action:** It was moved and seconded to ratify the above noted program. Motion passed.
C. Programs Submitted to ICCPHSE Listserv—Pending 20-Day Review

Diana Gonzalez reported that the following colleges were submitted to the ICCPHSE listserv and are pending 20-day review (not for ratification).

Iowa Western Community College, Council Bluffs
Physical Fitness Technician
Certificate
CIP # 31.0507
On-campus 20th day = 10/6/14

Buena Vista University, Storm Lake
NEW LOCATION – Southeastern Community College, West Burlington
Bachelor’s
CIP # 13.1202 – Elementary Education and Teaching
13.1305 – English/Language Arts Teacher Education
13.1328 – History Teacher Education
43.0100 – Criminal Justice and Corrections (general)

Campus of Southeastern Community College, West Burlington
20th day = 10/7/14

The University of Iowa, Iowa City
M. S. in Business Analytics
M.S.
CIP # 52.1399
On campus 20th day = 10/21

Action: It was moved and seconded to ratify the above listed programs. Motion passed.

7. Meeting Schedule for 2014-15—Diana Gonzalez

The following meeting dates and locations were proposed for 2014-2015:

- January 21, 2015 (conference call, if needed)
- April 15, 2015—University of Northern Iowa

8. M-SARA Update—Julie Leeper, Iowa College Student Aid Commission

Leeper presented a detailed M-SARA update. The Governor’s office, AG’s office, ICSAC and representatives from many other entities are involved in the process. Another M-SARA update will be planned.
9. ICCPHSE Tools—Diana Gonzalez

- Listserv: Gonzalez indicated that all personnel changes to the listserv need to be given to Ilene Tuttle. An email will be sent out to the listserv to remind recipients to inform the Board of Regents office of any listserv changes.

- Taxonomy: Attendees were asked to check the Taxonomy for programs that are no longer offered and should be deleted, etc. Any changes should be sent to Ilene Tuttle.


Diana requested that any changes to the membership list be submitted to her. Changes include: Sister Jude leaving the State Board of Education and, consequently, ICCPHSE -- the State Board of Education will be represented by Rosie Hussey; Beth Ingram from SUI left; no alternate is listed for the University of Dubuque representative.

11. Fall 2014 Enrollment Report Survey Update—Diana Gonzalez

Gonzalez reported on the plans for the upcoming fall 2014 enrollment report. She is currently working with staff at the University of Iowa. (The University of Iowa assists with the data collection and preparation of the report.) While reporting enrollment information for the report is voluntary, Gonzalez will remind all postsecondary institutions in the state that the report is used by a variety of entities which include state agencies and the state legislature. It is important that everyone looking at enrollment data have complete information.

12. For the Good of the Order—John Sellars

The meeting was adjourned at 1:30 p.m.

Respectfully submitted by:
Jeremy Varner, ICCPHSE Recording Secretary