

Iowa Coordinating Council for Post-High School Education

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ICCPHSE Meeting Minutes – October 8, 2008

1. Call to Order and Introductions

The Iowa Coordinating Council for Post-High School Education met on Wednesday, October 8, 2008 at 10:00 a.m. in the Business and Community Services Center at The University of Northern Iowa, Cedar Falls, Iowa. Chairperson Ben Allen called the meeting to order, welcomed the Council, and then the Council members and guests introduced themselves. The following individuals were present.

State Board of Education Members

Sister Jude Fitzpatrick*

Department of Education

Roger Utman*

University Representatives

Ben Allen*

Dave Holger*

Jim Lubker*

Elizabeth Hoffman*

Tom Rocklin*

Downing Thomas

Representatives of Independent Colleges

Christopher Blake*

Representatives of Private Proprietor Schools

Susan Spivey*

Representatives of the IPTV Board

No representatives were present

Guests

MJ Dolan, Iowa Association of Community College Trustees

Ken Maguire, Iowa Dept. of Education

Ilene Tuttle, Bd. of Regents

Community College Representatives

Dan Kinney*

Members of the Board of Regents

No representatives were present

Members of the Board of Trustees of Member Institutions

No representatives were present

Iowa College Student Aid Commission Representatives

No representatives were present

Student Representatives

Jennifer Suchan*

Liaison Representatives

Diana Gonzalez, Board of Regents

Roger Foelske, Iowa Dept. of Education

Gary Steinke, Iowa Association of Independent Colleges and Universities

*Indicates voting delegate.

2. Approval of Minutes

Roger Foelske presented the minutes for the April 23, 2008 meeting of the Council.

Action: It was requested that the minutes be amended by noting that Ben Allen chaired the meeting rather than Robert Paxton, the removal of Dave Holger from the list of attendees, the addition of Susan Carlson as being in attendance as a representative and voting delegate for the university's sector, the addition of Susan Spivey as being in attendance as a representative and voting delegate for private proprietor sector and then noting Elizabeth Hoffman as voting delegate for The University of Iowa. The minutes were then approved as amended.

3. Treasurer's Report

Gary Steinke presented a statement of the council's income and expenditures for the period May 1, 2008 to August 30, 2008. As of August 30, 2008 the Council had a balance of \$12,261.31 of which \$9,139.87 was in the operational account, \$1,910.77 in the Way-Up Conference account; and \$1,210.67 in the Carol Kay Memorial Fund account. It was noted that the Council's Executive Committee recommended that the Council waive the assessment of dues for the 2008-09 academic year.

It also was reported that the audit committee composed of Ben Allen, Jennifer Suchan, and Roger Foelske had met and reviewed the Council's Bank Statements, income and expenditures records for the past two academic years (July 1, 2006 through June 30, 2008.) The committee reported that it was able to reconcile income and expenditure records with the bank statements and found all statements and records to be accurate and in good order.

Action: The treasurer's report was approved as presented.

4. Panel Discussion on the Role and Scope of the Coordinating Council

A panel chaired by Diana Gonzalez and the following individuals: Dan Kinney, Gary Steninke, Besty Hoffman, and Susan Spivey lead a discussion on the role and scope of the Council. Diana Gonzalez presented a short historical perspective, including post-secondary registration requirements, and then each panel member shared with the Council how each of their sectors viewed the role and scope of the Council. The panel's presentation was followed by an in-depth discussion by the Council's members.

5. Update on Senior Year Plus

Roger Utman provided an overview of guidance that was released by the Department of Education concerning the Senior Year Plus initiative. The guidance is posted on the Department's website at the following address: www.iowa.gov/educate

6. Notices of Intent for Ratification

Interim Approvals—The following programs were submitted on the list-serve for review.

No concerns were raised, and per ICCPHSE policy the institutions were granted interim acceptance.

Mount Mercy College, Cedar Rapids

Human Resource Management
Bachelor of Business Administration in HR Management
CIP #52.1001
On-campus -- Cedar Rapids

Iowa State University, Ames

Culinary Science
BS
CIP # 01.1001; 12.0504
On-campus -- Ames

Global Resource Systems (GRS)
BS
CIP #30.2001, 01.0701, 03.0101
On-campus -- Ames

Biological Systems Engineering (BSE)
BS
CIP #14.0301
On-campus -- Ames

St. Ambrose University, Davenport

Speech-Language Pathology
Master of Science
CIP #51.0203
On-campus -- Davenport

Kaplan University, Davenport

Master of Science in Information Technology
Master
CIP #11.0103
On-line

Simpson College, Indianola

Master of Arts in Criminal Justice
Masters
CIP #43.01
Indianola, Ankeny and West Des Moines

Mercy College of Health Sciences, Des Moines

Clinical Laboratory Science (Medical Technology)
Certificate (One year)
CIP #51.1005
On-campus -- Des Moines

Action: Christopher Blake moved that all programs be accepted as presented. Dan Kinney seconded the motion, and the motion was unanimously approved.

7. Updates from College Aid Commission

Diana Gonzalez presented on behalf of Keith Greiner the following Information:

The College Aid Commission has received a grant of \$500,000 to be used to assist students who were impacted by storms and related floods in Iowa during the summer of 08. The funds are being distributed by a formula on a county basis that utilizes college student enrollment information. Students are required to demonstrate need based on FEMA criteria.

On September 17, 2008, the commission approved the renewal application for Vatterott College to operate in the State of Iowa for the next four years. It is currently reviewing Bellevue College's application for renewing its approval to continue offering programs within the State.

8. Updates

Diana Gonzalez requested that each sector review what is currently listed on the Council's website to determine its accuracy. If institutions identify inconsistencies, she requested that they notify her office as soon as possible. She requested that members review the updated membership list as to its accuracy and requested that members contact her if any of the information on the list is incorrect, etc. She also indicated that the list serve also needs to be reviewed by each member institution to ensure that the e-mail addresses are correct and that the appropriate individuals are included on the listserve.

It was also requested that each institution review the programs listed for the institution on the Council website and identify those programs that are no longer offered by the institution. If an institutions identifies programs that are no longer offered, it is requested that they forward the titles of those programs to Diana's office via e-mail.

8. Proposed By-Laws Revisions

The review of the proposed changes to the Council's bylaws was tabled and referred to the Executive Committee so that it could be reviewed in light of some of the issues that were identified during the panel discussion concerning the role and scope of the Council..

9. For the Good of the Order:

It was announced that the Way-up Conference will be held on November 6-7th at the Marriott Hotel and Conference Center in Coralville. All members of the Council are encouraged to send staff to the Conference and attend themselves if possible.

It was also announced that the next meeting of the Council will be held on January 21st and Drake University in Des Moines and then the meeting was adjourned at 2 pm.

Respectfully submitted by:

Roger Foelske

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