MEMORANDUM

To: Board of Regents
From: Board Office
Subject: Register of Iowa Braille and Sight Saving School Capital Improvement Business Transactions for the Month of April 2002
Date: May 6, 2002

Recommended Action:

Approve the Register of Capital Improvement Business Transactions for the Iowa Braille and Sight Saving School.

Executive Summary:

The Iowa Braille and Sight Saving School presents for Board ratification two architect/engineer agreements:

• With Alvine and Associates ($10,700) for the Main Building Sprinkler System Additions project which would extend the fire protection sprinkler system to the attic of the building.

• With Stott and Associates ($5,660) for the Conversion of Barn into Bus Storage Facility project which would modify the barn to house the School’s buses.
Background and Analysis:

Main Building Sprinkler System Additions

<table>
<thead>
<tr>
<th>Project Summary</th>
<th>Amount</th>
<th>Date</th>
<th>Board Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Description and Total Budget</td>
<td>$55,000</td>
<td>April 2002</td>
<td>Approved</td>
</tr>
<tr>
<td>Engineering Agreement</td>
<td>10,700</td>
<td>May 2002</td>
<td>Ratification*</td>
</tr>
</tbody>
</table>

* Approved by Executive Director in accordance with Board procedures.

Background

The Main Building fire protection sprinkler system was installed in 1962; however, the system was not installed in the attic.

The School's building property insurance carrier, EMC Insurance, has recommended extension of the sprinkler system to the attic to protect the wood structure, copper roofing materials, and the bell tower.

Project Scope

The project would install the sprinkler system in the attic and upgrade the system in other areas of the building, as needed.

Engineering Agreement

The agreement with Alvine and Associates ($10,700) will provide full design services for the project.

Funding

Building Repair Funds.
## Conversion of Barn into Bus Storage Facility

### Project Summary

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Date</th>
<th>Board Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Description and Total Budget</td>
<td>$40,000</td>
<td>June 2001</td>
<td>Approved</td>
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<tr>
<td>Engineering Agreement (Stott and Associates, Ames, IA)</td>
<td>5,660</td>
<td>May 2002</td>
<td>Ratification*</td>
</tr>
</tbody>
</table>

* Approved by Executive Director in accordance with Board procedures.

### Background

The School’s barn was constructed in 1918 and was utilized in the School’s dairy and farming operations.

No upgrades or modifications have been completed since the building’s construction.

### Project Scope

The project will modify the barn’s wooden structure to house six buses.

The project will also construct a new concrete drive and parking area at the south entry of the barn.

### Engineering Agreement

The agreement with Stott and Associates ($5,660) will provide full design services for the project.

### Funding

Building Repair Funds.

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Sheila Lodge

Approved: Gregory S. Nichols