

*Iowa Coordinating Council for Post-High School Education
11260 Aurora Avenue, Urbandale, Iowa 50322*

ICCPHSE Meeting Notes – March 2, 2005

1. Call to Order and Introductions

The Iowa Coordinating Council for Post-High School Education met on Wednesday, March 2, 2005, at 11:00 a.m. at Iowa State University in Ames, Iowa. President Gregory Geoffroy, Iowa State University, welcomed the council to the campus. The council members and guests then introduced themselves. The following individuals were present.

State Board of Education Members

Rosie Hussey*

Community College Representatives

Dan Kinney*

Bob Paxton*

Department of Education

Roger Foelske (voting alternate)

Members of the Board of Regents

Greg Nichols (voting alternate)

University Representatives

Gregory Geoffroy*

Dave Holger (voting alternate)

Nathaniel Johansen (voting alternate)

Robert Koob*

Members of the Board of Trustees of Member
Institutions

Don Byers*

John Hartung (voting alternate)

Representatives of Independent Colleges

Nancy Williams*

Iowa College Student Aid Commission

Representatives

Karen Misjak*

Representatives of Private Business Schools

Susan Spivey*

Student Representatives

No representatives were in attendance.

Representatives of Iowa Private Specialized
Schools Association

No representatives were in attendance.

Representatives of the IPTV Board

Cheryl Mullenbach (voting alternate)

Guests

Dennis Jones, National Center for Higher Education Management Systems

Pat Kelly, National Center for Higher Education Management Systems

Ed Kouba, Hamilton College

David Strom, Des Moines University

Joe Stutler, Hamilton College

*Indicates voting delegate.

2. Approval of Minutes—Roger Foelske, ICCPHSE Recording Secretary

Roger Foelske presented the minutes for the council's December 1, 2004 meeting.

Action: Rosie Hussey moved that minutes be approved as presented. Susan Spivey seconded the motion, and it was unanimously approved.

3. Treasurer's Report—John Hartung, ICCPHSE Treasurer

John Hartung presented a statement of the council's income and expenditures for the period of July 1, 2004, through January 31, 2005. As of January 31, 2005, the council had a balance of \$15,232.51 of which \$12,111.07 was in the operational account, \$1,910.77 in the Way-Up Conference account, and \$1,211.07 in the Carol Kay Memorial Fund account.

Action: Nathaniel Johansen moved that the treasurer's report be approved as presented. Nancy Williams seconded the motion, and it was unanimously approved.

4. Coordination (Program Notifications)

A. Interim Approvals—The following programs were submitted on the list-serve for review. No concerns were raised, and per ICCPHSE policy the institutions were granted interim acceptance.

PROGRAMS WITHOUT CONCERNS

Programs Submitted to Listserve 11/24/04 (12/09/04 was the 16th day on the Listserve)

Waldorf College:

1. Psychology – BA – On-campus – Forest City (42.9999)
2. Biology – BA/BS – On-campus – Forest City (26.0101)

Programs Submitted to List serve 01/13/05 (01/28/05 was the 16th day on the Listserve)

Des Moines University:

1. Masters Degree in the Biomedical Sciences – On-campus – Des Moines (26.0102)

Action: Robert Paxton moved that the program notifications be accepted without concerns as presented. Rosie Hussey seconded the motion, and it was unanimously approved.

5. National Center for Higher Education Management Systems (NCHEMS) Report – Dennis P. Jones, President, NCHEMS; and Patrick J. Kelly, Sr. Associate, NCHEMS

Dan Kinney introduced Dennis Jones and Patrick Kelly of the National Center for Higher Education Management Systems (NCHEMS) who provided a presentation entitled Iowa's Economy, Workforce, and implications for Higher Education. The presentation provided an analysis of data obtained through the U.S. Census Bureau 2000 Census addressing educational attainment and the production of educational capital within the state of Iowa in comparison to other states and the U.S. average. The data documented that's Iowa's higher education system is very productive, but the state is low in its ability to attract and keep individuals that have graduated from higher education institutions. A copy of the presentation will be placed on the council's web site.

An overview of the center and it's services including it's data base that is available via its website at <http://www.higheredinfo.org>. The Ford Foundation and the National Postsecondary Education Cooperative has provided support for the development of it website. This website is our ongoing effort to provide higher education policymakers and analysts with the data and information needed to make sound policy decisions. By navigating the links on site, one may retrieve comparative data for states and counties, and useful contextual information. The site also includes a "Policy Questions" section that provides descriptive information concerning specific state's system of higher education. The address and telephone number of the center is as follows:

National Center for Higher Education Management Systems
P.O. Box 9752
Boulder, Colorado 80301-9752
Phone: 303-497-0301

6. ICCPHSE Policy Review Committee – Gregory Geoffroy, President, Iowa State University

Dr. Geoffroy reported that the committee appointed by council chair at the council's December meeting for the purpose of reviewing the council's policy manual composed of Gregory Geoffroy as the committee's chair, Cheryl Mullenbach, John Menzies, Robert Paxton, and Susan Spivey had been convened and reviewed the council's bylaws. He then distributed proposed by-law modifications that the committee had developed to clarify the purpose of the council and to modify its membership.

The proposal stated that the functions of the council would be two-fold: 1) Review all proposals for new academic programs and the offerings of existing programs at new locations and provide advice and counsel to the Iowa College Aid Commission on those proposals; and 2) Provide a forum for the systemic gathering of data and conducting studies of issues pertaining to post-high school education in Iowa and providing advice and making recommendations to state government, governing boards, institutions, and to the public which will aid in the development of statewide coordination.

The proposal also proposed reducing the council's current membership from 25 voting members to that of 11. This would be accomplished by: 1) Reducing the members appointed by the Board of Regents to three representatives, two of whom would be university presidents or chief academic officers; 2) Reducing the members appointed by the State Board of Education to three representatives, two of whom would be presidents or chief academic officers of community colleges; 3) Reducing the members appointed by the Iowa Association of Independent Colleges and Universities to three members, two of whom would be presidents or chief academic officers of independent colleges; 4) Reducing the members appointed by private for profit schools to one member whom would be a president or CEO of a private for profit school; and 5) Reducing the student representation to one member whom would be appointed by the chairperson of the council.

Action: Gregory Geoffroy moved that the committee's recommended modifications of the council's By-laws be approved as presented. Bob Paxton seconded the motion. Then John Hartung moved that the motion be tabled until the May 3rd meeting of the council. Rosey Hussey seconded the motion to the table, and it was approved unanimously.

7. Report on the Iowa College and the University Fall Enrollment Report – Tom Kruckeberg, Associate Registrar, University of Iowa

Tom Kruckeberg reported to the council concerning some of the issues he is experiencing in collecting information for the council's fall enrollment report. These issues included the inclusion or not of students enrolled via Postsecondary Enrollment Options programs, the inclusion of off-campus students, comparability of data to data collected via IPEDS, the timing of the collection and release of the report, credit hours vs. head counts, etc. He requested that the council appoint a committee composed of representatives of all of its sectors and the Iowa College Student Aid Commission to study the issues and proposal recommendations for consideration by the council at its May 3rd meeting.

Action: John Hartung moved that chair appoint a committee of two representatives from each sector and the Iowa College Student Aid Commission to review the current procedures for collecting data for the council's fall enrollment report and develop recommendations to address the concerns identified. Bob Paxton seconded the motion and it was passed unanimously. The chair then requested that each sector identify two individuals that would be willing to serve on this committee.

8. Report from the Committee on the "New Program/Location Approval Process" – John Hartung, Executive Director, Iowa Association of Independent Colleges and Universities

John Hartung reported that the task force consisting of Robert Barak, John Hartung, and Gary Nichols had met and reviewed and evaluated the current new program/location approval process for the purpose developing additional recommendations concerning procedural issues concerning the new program/location approval process in an effort to align the council's process with new state legislation regarding the registration of out-of-state higher education institutions for the council's consideration. He distributed proposed procedures that the committee developed to address programs being proposed by out-of state institutions seeking authority to operate in the

state of Iowa. The process provided for the posting of these proposals on the council's list serve and the acceptance of the proposal if no concerns were raised in 15 business days. If concerns were identified (and not withdrawn), the proposed program would be placed on the agenda of the next council meeting. If the next scheduled meeting of the council were more than 90 days from the proposing institution's date of application to the Secretary of State, the council's Executive Committee would schedule a meeting or conference call to take action on the proposed program. The institution proposing the program and the institutions with a stated concern would be invited to participate in the Executive Committee's meeting. The council or Executive Committee would be afforded three possible actions: 1) Receive the proposal; 2) Receive the proposal with stipulations (the stipulations need to be identified as part of the motion); and 3) Receive, but not recommend (specific reasons must be noted as part of the motion).

Action: John Hartung moved that proposed procedures for out-of-state institutions be approved as presented. Nancy Williams seconded the motion. Then Bob Paxton moved that motion be tabled until the Council's May 3rd meeting. Susan Spivey seconded the motion, and it passed unanimously.

9. Report from the Iowans for a Better Future Committee – Robert Lester, Member of the Board of Trustees of Member Institutions

John Hartung reported on behalf of Bob Lester of Iowan's for a Better Future that they were interested in collaborating with the council to sponsor a summit on higher education and its role in the economic development in the state of Iowa. It was suggested that the Executive Committee of council meet with members of Iowan's for Better Future prior to the council's May meeting and develop a proposal for consideration by the council at it's next meeting.

10. For the Good of the Order—Dan Kinney, ICCPHSE Chairman

John Hartung reported that a bill (House File 276) had been introduced in the Iowa House of Representatives that would require the council to conduct its meetings per the requirements specified in Iowa Code. (Specifically Iowa's open meeting law.) Concern was expressed that currently the council is a volunteer organization and not covered by any specific section of the Code of Iowa and if the General Assembly would elect to pass legislation governing the council, it could have a dramatic impact on the council, etc.

Action: Bob Byer moved that council's chair be directed to write a letter to sponsor of the proposed legislation expressing the council's opposition of its passage. He also encouraged each of the sectors to contact their legislation liaison and advise them of council's opposition to the proposed legislation. Robert Koob seconded the motion and it passed unanimously.

The meeting was adjourned at 2 p.m.

Respectfully submitted by:
Roger Foelske, ICCPHSE Secretary
515/281-4700