MEMORANDUM

To: Board of Regents
From: Board Office
Subject: Register of Iowa Braille and Sight Saving School Capital Improvement Business Transactions for the Month of May 2002
Date: June 10, 2002

Recommended Action:

Approve the Register of Capital Improvement Business Transactions for the Iowa Braille and Sight Saving School.

Executive Summary:

The Iowa Braille and Sight Saving School requests approval of revised budgets for the following projects:

- **Conversion of Barn into Bus Storage Facility** project ($83,000) for an expanded project scope to include reconstruction of the entire concrete floor of the barn, and to provide additional funds for design fees.

- **Main Building Sprinkler System Additions** project ($73,000) to provide additional funds for design fees.
**Background and Analysis:**

**Conversion of Barn into Bus Storage Facility**

<table>
<thead>
<tr>
<th>Project Summary</th>
<th>Amount</th>
<th>Date</th>
<th>Board Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Description and Total Budget</td>
<td>$40,000</td>
<td>June 2001</td>
<td>Approved</td>
</tr>
<tr>
<td>Engineering Agreement</td>
<td>5,660</td>
<td>May 2002</td>
<td>Ratification*</td>
</tr>
<tr>
<td>(Stott and Associates, Ames, IA)</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Revised Project Budget</td>
<td>83,000</td>
<td>June 2002</td>
<td>Requested</td>
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</tbody>
</table>

* Approved by Executive Director in accordance with Board procedures.

**Background**

The School’s barn was constructed in 1918 and was utilized in the School’s dairy and farming operations.

No upgrades or modifications have been completed since the building’s construction.

**Project Scope**

The project will modify the barn’s wooden structure to house six buses.

The project will also construct a new concrete drive and parking area at the south entry of the barn.

**Revised Budget**

The revised budget of $83,000, an increase of $43,000, reflects an expanded project scope to include the demolition and replacement of the entire concrete floor of the barn to accommodate the height of the buses.

In addition, the revised budget will provide additional funds for design services, which were underestimated in the initial project budget.

**Funding**

Building Repair Funds.
Main Building Sprinkler System Additions

Project Summary

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Date</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Project Description and Total Budget</td>
<td>$ 55,000</td>
<td>April 2002</td>
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<tr>
<td>Engineering Agreement (Alvine and Associates, Omaha, NE/ Iowa City, IA)</td>
<td>10,700</td>
<td>May 2002</td>
<td>Ratification*</td>
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<tr>
<td>Revised Project Budget</td>
<td>73,000</td>
<td>June 2002</td>
<td>Requested</td>
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Background
The Main Building fire protection sprinkler system was installed in 1962; however, the system was not installed in the attic.

The School’s building property insurance carrier, EMC Insurance, has recommended extension of the sprinkler system to the attic to protect the wood structure, copper roofing materials, and the bell tower.

Project Scope
The project would install the sprinkler system in the attic and upgrade the system in other areas of the building, as needed.

Revised Budget
The revised budget of $73,000, an increase of $18,000, will provide additional funds for design services, which were underestimated in the initial project budget.

Funding
Building Repair Funds.

Sheila Lodge
Approved: Gregory S. Nichols