MEMORANDUM

To: Board of Regents

From: Board Office

Subject: Approval of School Calendar for the Iowa Braille and Sight Saving School

Date: June 9, 2003

Recommended Action:

Approve the School Calendar for the Iowa Braille and Sight Saving School for 2003-04.

Executive Summary:

Policy Manual Requirement

- In accordance with the Board of Regents Policy Manual §6.12, the Board is asked to approve the school calendar for the Iowa Braille and Sight Saving School. The calendar is shown on Attachment A.

Instructional Days

- The School proposes to begin its instructional year on August 13, 2003, and conclude the school year on June 2, 2004. Total instructional days for students equal the state mandated 180 days. Most faculty are contracted for 189 days primarily covering the standard school year.

- The calendar also reflects the programming provided during the summer months.

Holidays

- The calendar contains the required number of holidays as mandated by state law, Board of Regents policy, and the applicable collective bargaining agreements.

Coordination with local community school

- The proposed calendar is aligned as much as possible with the Vinton/Shellsburg Community School District, which cooperates with IBSSS to provide mainstream classroom experiences for IBSSS students.

Marcia R. Brunson

Approved: Gregory S. Nichols
Iowa Braille School Calendar Information
July 1, 2003 – June 30, 2004

July
4    Holiday
6-25 Summer Program
14-18 Early Childhood Summer Institute

August
6, 7 Summer Institute
12 Orientation of New Employees
13, 14, 15 Workshop & Preparation Days
   (Faculty first 3 days of contract)
17 Student Registration Day; Faculty 1/2 day
18 First Day of Classes (Standard School Year for Students)
25 School Picture Day

September
1 Labor Day Holiday - Monday school-bound busing
23 Vision Meeting – ICN Session
26 Quality Programming for Visually Impaired (QPVI)

October
3 Parent Weekend - Faculty extra 1/2 day 5-9 p.m.
4 Parent Weekend/Conferences - Faculty Work Day
6 No School – Monday school-bound busing
9, 10 and 11 Conference Track Meet in Ohio
10 QPVI
22 Vision Meeting – ICN Session
24 End of First Quarter (48 Days)

November
5 Wednesday home-bound busing
6 No School - Fall Vision Conference - Faculty work day
7 No School - Fall Vision Conference - Faculty work day
11-13 Statewide Transition Conference
14 QPVI
26 Wednesday home-bound busing
27 Holiday – Thanksgiving
28 Holiday

December
12 QPVI
18 Vision Meeting – ICN Session
22 - Jan 2 No school, Winter Break
24 Holiday
25 Holiday

January
1 Holiday
4 School-bound busing
5 Classes Resume
15, 16, 17 Conference Wrestling and Cheerleading Meet in Indiana
16 End of Second Quarter (46 Days)
19 Holiday – Martin Luther King Day - Monday school-bound busing
21 Vision Meeting – ICN Session
23 QPVI

February
16 No School - Monday school-bound busing
18 Vision Meeting – ICN Session
27 QPVI

March
8-12 No school; Spring Break
26 End of Third Quarter (43 Days)
26 QPVI

April
8 Thursday home-bound busing
Vision Meeting face-to-face

9  No School
12  No school; Monday school-bound busing
23  QPVI
29 – May 1  Conference Swimming and Forensics Meet in Minnesota

May
7-9  Prom weekend
14  QPVI
19  Vision Meeting – ICN Session
28  End of Fourth Quarter (43 Days)
29  Graduation - Faculty ½ day
31  Holiday – Memorial Day

June
1  Faculty work day
2  Faculty ½ work day
6-25  Summer Programs
1. Student Calendar - Quarter and Semester Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 24, 2003</td>
<td>End of First Quarter</td>
<td>48</td>
</tr>
<tr>
<td>January 16, 2004</td>
<td>End of Second Quarter</td>
<td>46</td>
</tr>
<tr>
<td></td>
<td>End of First Semester</td>
<td>94</td>
</tr>
<tr>
<td>March 26, 2004</td>
<td>End of Third Quarter</td>
<td>43</td>
</tr>
<tr>
<td>May 28, 2004</td>
<td>End of Fourth Quarter</td>
<td>43</td>
</tr>
<tr>
<td></td>
<td>End of Second Semester</td>
<td>86</td>
</tr>
<tr>
<td></td>
<td></td>
<td>180</td>
</tr>
</tbody>
</table>

2. Standard Teacher Calendar

Standard Teacher contracts consist of 189 faculty contract days between August 13, 2002 and June 2, 2004. (190 faculty contract days for new faculty). The nine extra faculty contract days, in addition to instructional days, (10 extra faculty contact days for new faculty) are listed below.

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 12, 2003</td>
<td>1 day (for new faculty only)</td>
</tr>
<tr>
<td>August 13, 2003</td>
<td>1 day</td>
</tr>
<tr>
<td>August 14, 2003</td>
<td>1 day</td>
</tr>
<tr>
<td>August 15, 2003</td>
<td>1 day</td>
</tr>
<tr>
<td>August 17, 2003</td>
<td>1/2 day</td>
</tr>
<tr>
<td>October 3, 2003</td>
<td>1/2/day (additional; 5:00 – 9:00 p.m.)</td>
</tr>
<tr>
<td>October 4, 2003</td>
<td>1 day</td>
</tr>
<tr>
<td>November 6, 2003</td>
<td>1 day</td>
</tr>
<tr>
<td>November 7, 2003</td>
<td>1 day</td>
</tr>
<tr>
<td>May 29, 2004</td>
<td>1/2 day</td>
</tr>
<tr>
<td>June 1, 2004</td>
<td>1 day</td>
</tr>
<tr>
<td>June 2, 2004</td>
<td>1/2 day</td>
</tr>
<tr>
<td></td>
<td>9 days (10 days for new faculty)</td>
</tr>
</tbody>
</table>


<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 4, 2003</td>
<td>Independence Day</td>
</tr>
<tr>
<td>September 1, 2003</td>
<td>Labor Day</td>
</tr>
<tr>
<td>November 27, 2003</td>
<td>Thanksgiving Day</td>
</tr>
<tr>
<td>November 28, 2003</td>
<td>Holiday</td>
</tr>
<tr>
<td>December 24, 2003</td>
<td>Holiday</td>
</tr>
<tr>
<td>December 25, 2003</td>
<td>Christmas Day</td>
</tr>
<tr>
<td>January 1, 2004</td>
<td>New Year’s Day</td>
</tr>
<tr>
<td>January 19, 2004</td>
<td>Dr. Martin Luther King’s Birthday</td>
</tr>
<tr>
<td>May 31, 2004</td>
<td>Memorial Day</td>
</tr>
</tbody>
</table>

Two additional days are accrued as vacation.

This calendar follows as nearly as practical, the Vinton/Shellsburg Community School District Calendar.