

Iowa Coordinating Council for Post-High School Education (ICCPHSE)
Via Conference Call
ICCPHSE Executive Committee Meeting Minutes – July 16, 2014

1. Call to Order and Roll Call

The ICCPHSE Executive Committee met via teleconference on Wednesday, July 16, 2013, at 2:00 p.m. Chairperson Bill Ruud called the meeting to order. The following executive committee members present were as follows:

- Dan Kinney, Immediate Past Chair
- Diana Gonzalez, Permanent Secretary
- Bill Ruud, Chair
- John Sellars, Vice Chair and Treasurer
- Jeremy Varner, Recording Secretary

Also present were:

- Ilene Tuttle, Assistant to Diana Gonzalez

2. Approval of Minutes

Chair Ruud asked for a motion to approve the minutes of the April 16, 2014, meeting of ICCPHSE.

Action: The minutes were unanimously approved.

3. Treasurer's Report (through June 30, 2014)

John Sellars presented the treasurer's report. He noted that there would be a continued need to charge fees next years. Last year, invoices were sent in August after the start of the academic year. The group agreed to send bills in July and send a reminder after the first of the academic year. Motion Sellers – treasurer's report approved.

Action: Motion made by Sellers to approve the treasurer's report. The report was unanimously approved.

4. Programs without Concerns for Ratification

Gonzalez presented the following programs, without concerns, for ratification:

Buena Vista University, Storm Lake
Bachelor of Applied Sciences
Bachelors
CIP # 52.0201
Various locations
50% face-to-face
50% on-line

M.S.Ed. in Professional Counseling
Master's
CIP # 42.2803
Off-campus 50% face-to-face
Off-campus 50% on-line/hybrid

M. Ed. In Curriculum and Instruction
Master's
CIP #13.0301 (Effective Teaching); 13.1004 (TAG); 13.1401 (TESL)
Washington Elementary School, Muscatine
50% face-to-face
50% on-line

Des Moines Area Community College, Ankeny
Court Reporting/Court Reporter
Associate of Applied Science
CIP # 22.0303
On-campus

Iowa Valley Community College, Marshalltown
Agricultural Mechanization, General
Associate of Applied Science
CIP # 01.0201
On-campus

Iowa Central Community College, Fort Dodge
Baking and Pastry Arts/Baker/Pastry Chef
Diploma
CIP # 12.0501
On-campus

Robotics Technology/Technician
Associate of Applied Science
CIP # 15.0405
On-campus

Iowa Lakes Community College, Estherville
Electromechanical Technology/Elect
Mechanical Engineering Technology
Associate of Applied Science
CIP # 15.0403
On-campus

Electrician
Associate of Applied Science
CIP # 46.0302
On-campus

The University of Iowa, Iowa City

Biomedical Sciences
Bachelor of Science
CIP # 26.0102
On-campus

Mount Mercy University, Cedar Rapids

Master Arts in Criminal Justice
Master
CIP 43.0103
On-campus

Iowa State University, Ames

Doctorate of Philosophy in Gerontology
Doctorate
CIP #30.1101
On-campus

Master of Science in Gerontology

Masters
CIP #30.1101
On-campus

Action: Diana recommended the executive committee ratify the first list since there were no concerns or objections. Diana moved ratification – approved. Motion passed.

Programs Submitted Pending 20-Day Review—Not for Ratification

Diana also briefly discussed the following programs that have been submitted and are pending the 20-day review (not for ratification). These programs will be submitted for approval at the October 7, 2014, ICCPHSE meeting.

AIB College of Business, Des Moines

I. T. Systems Support
Associate in Applied Science
CIP # 11.1006

Des Moines Campus

The University of Iowa, Iowa City
M. S. in Health Policy
M. S.
CIP # 51.2201
On-campus

5. Meeting Schedule for 2013-2014 (Including Meeting Locations)

The following meeting dates and locations were proposed for 2014-2015:

- October 7, 2014, 10:00 a.m. – 2:00 p.m., University of Northern Iowa
- January 21, 2105 (conference call, if needed)
- April 15, 2015, 10:00 a.m. – 2:00 p.m., Location TBD (Sellers will explore whether Grandview, Central, Simpson or Drake could host the meeting.)

6. Topics and Speakers for 2013-2014 Meetings

There was discussion about possible topics and speakers for 2014-2015 meetings. Diana Gonzalez suggested the following two topics: 1) NCAA (National Collegiate Athletic Association) academic progress requirements; and 2) Home Base Iowa.

Diana Gonzalez and Jeremy Varner provided an overview of the Home Base Iowa initiative, efforts related to providing credit for military education and experience including a common statement of support and ACE (Accelerated Career Education) guide training, and data reporting expectations and efforts. The consensus was to have a presentation on Home Base Iowa at the October meeting with Diana and Jeremy making arrangements for speakers. At the fall meeting, the group will discuss possible topics for the April meeting.

7. Letter from Incoming Chair Dan Kinney to Membership

As incoming chair of the ICCPHSE, Bill Ruud will send a letter to all ICCPHSE members. The letter will note the Home Base Iowa presentation on the October meeting agenda, and that the Executive Committee will be looking for suggestions for topics for the April meeting. Diana will share the past chairs' letters with Bill for use in preparing his own letter. The letter is a general introduction from the new chair and lists activities/meetings for the coming year.

8. Membership for 2013-2014

Diana requested that any changes to the membership list be submitted to her. Changes include: Sister Jude leaving the State Board of Education and, consequently, ICCPHSE -- the State Board of Education will be represented by Rosie Hussey; Beth Ingram from SUI left; no alternate is listed for the University of Dubuque representative. Bill asked about student representation. Diana noted that the chair and vice chair could determine who would serve for the year. Bill indicated he would invite students from the University of Northern Iowa, including veterans to the fall meeting and talk with Linda Allen, president of Hawkeye Community College (HCC), about whether a HCC student(s) could participate.

9. Importance of Notification of Changes to the ICCPHSE Listserv

Gonzalez indicated that all personnel changes to the listserv need to be given to Ilene Tuttle. Bill will include a reminder of the importance of notifying Diana of changes to the ICCPHSE listserv in his letter to members. A reminder will also be included on the October meeting agenda.

10. Fall 2014 Enrollment Report

Bill's letter will include a reminder for institutions to participate in the ICCPHSE fall enrollment report which is important for policymakers.

11. For the Good of the Order

The meeting was adjourned at 3:00 p.m.

Respectfully submitted by:
Jeremy Varner
ICCPHSE Recording Secretary