MEMORANDUM

To: Board of Regents
From: Board Office
Subject: Register of Iowa Braille and Sight Saving School Capital Improvement Business Transactions for the Month of December 2000
Date: January 8, 2001

Recommended Action:

Approve the Register of Capital Improvement Business Transactions for the Iowa Braille and Sight Saving School.

Executive Summary:

The Iowa Braille and Sight Saving School requests approval of an engineering agreement with Farris Engineering ($77,760) for the Rice Hall Dormitory—Upgrade of Heating, Ventilating and Air Conditioning System project which will install a central cooling system in the Rice Hall dormitory. The project will be coordinated through Iowa State University.

Background and Analysis:

Rice Hall Dormitory—Upgrade of Heating, Ventilating and Air Conditioning System
Source of Funds: FY 2000 Capital Appropriation, Unrestricted Endowment Funds, and Building Repair Funds

<table>
<thead>
<tr>
<th>Project Summary</th>
<th>Amount</th>
<th>Date</th>
<th>Board Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Description and Total Budget</td>
<td>$576,000</td>
<td>Sept. 2000</td>
<td>Approved</td>
</tr>
<tr>
<td>Engineering Agreement (Farris Engineering)</td>
<td>77,760</td>
<td>Jan. 2001</td>
<td>Requested</td>
</tr>
</tbody>
</table>

This project will install a geothermal heat pump system to provide central cooling and a more energy-efficient heating system for the Rice Hall dormitory. The school received expressions of interest from seven engineering firms to provide design services for the project. Three firms were selected for interviews with the
architectural/engineering selection committee which consisted of two Iowa State University engineers and the Director of Administrative Services and the Facilities Manager at the Iowa Braille and Sight Saving School.

Based upon the interviews and the review of the firms’ credentials, the School requests approval to enter into an agreement with Farris Engineering to provide engineering services for the project. The agreement provides for a fee not to exceed $77,760, including reimbursables.

Approval of the design agreement at this time will facilitate the project schedule and will allow the new heating system to be operational for the fall heating season.

_________________________  Approved:  ______________________________
Sheila Lodge  Frank J. Stork

sl/h:(bf)/01JanDoc/JanibsB1.doc