FORM I
BOARD OF REGENTS
INSTITUTIONAL PROCESS REQUEST TO IMPLEMENT NEW ACADEMIC
DEPARTMENT OR DIVISION
July 1, 2015

Name of institution: ________________________________________________________________

Date submitted: _________________________________________________________________

Name of college(s): _________________________________________________________________

Requested action regarding academic college, department or division: ___________________________

Proposed name of new academic college, department, or division: ______________________________

Name of contact person: ____________________________________________________________

☒ Describe the proposed new academic college, department or division.

☒ Provide a brief rationale for the request.

☒ Describe how the responsibilities of the unit will be accommodated; what kind of transition period is planned.

☒ Describe the new administrative organization.

☒ Describe the cost of implementing the proposed academic college, department or division.

☒ Describe cost savings or organizational efficiencies/productivity that will result from implementing the proposed academic college, department or division.

☒ What will be the effect of this proposed change on students and faculty?

☒ How will existing programs be affected?

☒ What new resources (facilities, equipment, etc.) will be required as a result of the proposed change?

☒ Is this intended to be a temporary or permanent change? If temporary, for how long?

☒ What is the anticipated impact on other units?

☒ Describe comparable units in other colleges and universities.

☒ Describe how the proposed change is consistent with the mission of the college and the university.

☒ What is the anticipated date of implementation?

☒ Provide any other information that might be helpful to the Board of Regents in considering this request.