

FORM H
BOARD OF REGENTS
INSTITUTIONAL PROCESS TO REQUEST ELIMINATION OF ADMINISTRATIVE UNITS
February 9, 2015

Name of institution: _____

Date submitted: _____

Name of unit: _____

- Briefly describe the administrative unit.
- Provide a brief rationale for the request to terminate the unit.
- Describe how the responsibilities of the unit will be accommodated; what kind of transition period is planned.
- Describe the current administrative organization; describe the proposed administrative organization.
- Describe the effect on costs of eliminating the administrative unit, e.g., cost savings, etc.
- Is this intended to be a temporary or permanent change? If temporary, for how long?
- What is the anticipated impact on other units?
- Provide any other information that might be helpful to the Board of Regents in considering this request.
- Has the proposed change been discussed within the university's organization?
- What is the proposed implementation date?