

MEMORANDUM

To: Board of Regents
From: Board Office
Subject: Approval of Parking Rates
Date: April 8, 2002

Recommended Actions:

1. Approve the parking rate increases and the parking manual changes at the Regent universities as presented in this memorandum.
2. Approve the revised administrative rules and approve the submission of a Notice of Intended Action for the changes to Iowa State University's traffic and parking rules.

Executive Summary:

Each university has parking systems that are self-supporting. These systems do not receive state appropriated funds for the operation or capital improvements. User fees and fines support the operation, maintenance, and capital improvements.

At its March meeting, the Board gave preliminary consideration to the proposed parking rate increases and parking manual changes at the Regent universities. The proposals are unchanged from those presented in March. Rate increases and parking manual changes include:

University of Iowa

- Parking rates for the multiple-year period FY 2003 – FY 2005, including a new Graduated Cashiered Rate; and
- The violation fee schedule.

Iowa State University

- The parking rate schedule for FY 2003;
- Three-years of rate increases for just five of the permit fees; and
- Changes to parking and traffic rules, which will also be incorporated into the Iowa Administrative Code.

University of Northern Iowa

- Annual and summer parking rates for FY 2003; and
- Changes to the UNI Parking Manual.

Rate Notification

Proposed rate increases to charges and fees require statutory notice [Iowa Code §262.9(18)] to students and a waiting period of 30 days before final approval. Notification of the proposed parking rate increases was sent to Student Government presidents at the three regent universities by overnight mail on March 5, 2002.

Strategic Plan:

Review and approval of parking rates and parking manual changes is consistent with the Board's strategic plan to provide effective stewardship of institutional resources [Key Result Area 4.0.0.0].

Background:

Iowa Code The Code allows the Board to make rules regarding policing, control, and regulation of traffic and parking on the property of any institution under its control [§262.69]. It also requires notification to students 30 days prior to action by the Board to increase tuition, charges, or fees [§262.9(18)].

Iowa Administrative Code The Iowa Administrative Code (IAC) requires general traffic and parking regulations for each university to be filed [Chapter 17A]. Approved regulations are found in Chapters 681 – 684 of the IAC.

Parking Systems Parking systems at the universities provide many services including patrol, maintenance, repair, snow removal, resurfacing, and construction. The parking systems also provide meters, signage, salt and sand, equipment, and supplies.

In March, the Board was provided with details for each parking system including the rationale for the rate increases, parking demand, long-term planning aspects, and input from campus advisory committees. That information has not been included in this memorandum.

Analysis: Detailed rates, tables, and financial data (including estimated FY 2003 amounts) for the University of Iowa, Iowa State University, and the University of Northern Iowa are included in attachments A, B, and C, respectively.

University of Iowa

Parking System Approximately 13,500 parking spaces are available for patients, visitors, faculty, staff, and students.

The University of Iowa has outstanding bond indebtedness on its parking system as of June 30, 2001, totaling \$12.4 million. The Board's bond issuance schedule, approved at the November 2001 Board meeting, includes \$11.2 million of SUI parking system bonds to be sold in October 2002.

New Parking Rate The University requests approval for a new Graduated Cashiered Rate designed to make additional patient parking available by providing incentives for individuals such as staff and contractors to park in other available facilities during weekdays. The first three hours of parking will be charged at 75¢ per hour with the remaining hours at \$2 per hour. The cost for an eight-hour period would be \$12.25.

The Graduated Rate will not be charged to patients and visitors bearing the appropriate pass, which is obtained from the hospital or other service provider. Patients, for the same eight-hour time period will be charged \$6. Most patients do not park all day long.

Rate Increases

3-Year Summary

	Parking Charges	% Increase over the previous year
FY 2002	\$.50 - \$39.00	
FY 2003	\$.50 - \$45.00	0.0% - 25.0%
FY 2004	\$.50 - \$51.00	0.0% - 13.3%
FY 2005	\$.50 - \$57.00	0.0% - 11.8%

The University did not propose changes to its parking rules and regulations.

Iowa State University

Parking System Approximately 17,000 parking spaces are available for visitors, faculty, staff, and students.

Iowa State University does not have any outstanding bond indebtedness on its parking system. This month, the Banking Committee is being requested to recommend that the Board approve a preliminary resolution for the sale of up to \$6.25 million in parking system revenue bonds. (See B.C. 4.) The bonds would be sold at the May 2002 meeting.

Rate Increases

Parking rate increases:

- Range from \$5.00 - \$25.00 (4.2% - 35.7%) for all 13 permit types for FY 2003; and
 - Range from \$5.00 - \$25.00 for only five permit types for FY 2004 and FY 2005.
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Changes to Rules

- Changes to parking and traffic rules will also be incorporated into the Iowa Administrative Code to:
 - Include nonmotorized scooters to the definition of skateboards;
 - Designate indoor areas where vehicles are allowed, such as areas designated for loading vehicles and parking ramps or decks;
 - Include regulation of roller skates, roller blades, and skate boards;
 - Describe parking privileges for persons with disabilities;
 - Include language concerning use of a bicycle on campus; and
 - Regulate the use of a moped as a motorcycle.

Details are included in the Regent Exhibit Book.

University of Northern Iowa

Parking System Approximately 8,200 parking spaces are available for visitors, faculty, staff, and students.

The University of Northern Iowa does not have any outstanding bond indebtedness on its parking system and does not plan to bond for this system in the near future.

Rate Increases During FY 2003, parking rate increases are between 5.1% and 5.5% and range from:

- \$3.00 - \$13.00 annually; and
- \$.75 - \$3.25 for summer.

The University has not raised parking rates for students.

Parking Manual Changes

Parking manual changes include the following:

- Students, faculty, and staff may register for permits on-line;
- The B permit has been split between faculty/staff and students. Rates for faculty/staff permits will increase approximately five percent while rates for students will not; and
- Beginning in FY 2003, students living in the R.O.T.H. complex will be given the option of purchasing B (commuter student) or C (Residence Halls) permits. Distance to campus for R.O.T.H. students is farther than many off-campus apartments.

The University is not proposing changes to parking fines or penalties.


Andrea L. Anania

Approved: 
Gregory S. Nichols

Multiple-Year Parking Rates

	Rate Basis	Current	FY 2003	Percent Increase	FY 2004	Percent Increase	FY 2005	Percent Increase
Faculty/Staff Surface Reserved	Month	\$26.00	\$30.00	15.4%	\$34.00	13.3%	\$38.00	11.8%
Faculty/Staff Ramp Reserved	Month	39.00	45.00	15.4%	51.00	13.3%	57.00	11.8%
Commuter – F/S & Student	Month	13.00	14.00	7.7%	15.00	7.1%	16.00	6.7%
Student Storage	Month	21.00	22.00	4.8%	23.00	4.5%	24.00	4.3%
Public Cashiered	Hour	.60	.75	25.0%	.75	0.0%	.75	0.0%
Graduated Cashiered Rates	Hour	*Rates increase after a set minimum.						
Public Meters	Hour	.60	.75	25.0%	.75	0.0%	.75	0.0%
Student Meters/Cashiered	Hour	.50	.50	0.0%	.50	0.0%	.50	0.0%

*The first three hours of parking will be charged at 75¢ per hour with the remaining hours at \$2 per hour.

Violation Fee Schedule

Violation	Current	Faculty/Staff/Public	Student
No University Registration–Students	\$10	None	None
Handicapped (State Regulated)	100	\$100	\$100
Fraudulent Use of Permit	N/A	50	50
Employee Prohibited	10	25	25
Prohibited Zone	10	25	25
Reserved Area	10	15	10
Restricted Permit	10	15	10
Improper Display of Decal	10	15	10
Motorcycles Prohibited	10	15	10
Area Not Open to Parking	10	15	10
Irregular Manner	10	15	10
Service Vehicle Zone	10	15	10
Loading Zone	10	15	10
Other Violation	10	15	10
Improper Display of Hangtag	N/A	7	5
Expired Meter:	---	---	---
- 1 st 10 tickets	3	7	5
- 11 tickets and above	10	7	5

Violation fees were last increased in 1988.

Financial Data

	Actual FY 2001	Estimated FY 2002	Estimated FY 2003
Revenues			
Fees	\$8,390,824	\$8,520,269	\$9,498,451
Fines	782,806	800,000	1,000,000
Other	<u>881,140</u>	<u>700,000</u>	<u>718,000</u>
Total Revenues	\$10,054,770	\$10,020,269	\$11,216,451
Expenses			
Salaries / Wages	\$3,108,310	\$3,523,080	\$3,744,413
Supplies / Equipment	2,092,015	2,115,863	2,238,596
Other	<u>468,227</u>	<u>500,000</u>	<u>815,000</u>
Total Expenses	\$5,668,552	\$6,138,943	\$6,798,009
Net Income from Operations	\$4,386,218	\$3,881,326	\$4,418,442
Improvements from Reserves	\$1,121,005	\$2,750,000	\$3,644,500
Debt Service	\$1,776,402	\$1,799,776	\$2,402,545

Parking Rates

Permit Type	FY 2002 Actual	FY 2003 Increase	Percent Increase	FY 2003
24-Hour Reserved	\$590.00	\$25.00	4.2%	\$615.00
Reserved	295.00	25.00	8.5%	320.00
Vendor	89.00	15.00	16.9%	104.00
General Staff	59.00	15.00	25.4%	74.00
Departmental	59.00	15.00	25.4%	74.00
Motorcycle (staff)	20.00	5.00	25.0%	25.00
University Student Apt. Community (2 nd car)	49.00	15.00	30.6%	64.00
Commuter Student	42.00	15.00	35.7%	57.00
Motorcycle (student)	20.00	5.00	25.0%	25.00
Residence Halls	42.00	15.00	35.7%	57.00
Stadium	42.00	5.00	11.9%	47.00
Student Accessible	42.00	15.00	35.7%	57.00
Student Government	42.00	15.00	35.7%	57.00
Commuter parking at the Iowa State Center and the Orange Route shuttle will remain free.				

Multi-Year Increases

Permit Type	Current Fee	Annual Increase	Total 3-Year Increase
24-Hour Reserved	\$590.00	\$25.00	\$75.00
Reserved	295.00	25.00	75.00
General Staff	59.00	15.00	45.00
Student Permits	42.00	15.00	45.00
Stadium Permits	42.00	5.00	15.00

Financial Data

	Actual FY 2001	Estimated FY 2002	Estimated FY 2003
Revenues			
Fees	\$989,801	\$1,007,184	\$1,520,260
Fines	1,046,643	1,067,576	1,088,927
Other	<u>68,332</u>	<u>68,332</u>	<u>193,333</u>
Total Revenues	\$2,104,776	\$2,143,092	\$2,802,520
Expenses			
Salaries/Wages	\$814,784	\$847,375	\$916,270
Supplies/Equipment	712,134	740,619	830,244
Other	<u>0</u>	<u>0</u>	<u>433,312</u>
Total Expenses	\$1,526,918	\$1,587,994	\$2,179,826
Net Income from Operations	\$577,858	\$555,098	\$622,694
Improvements from Reserves	\$398,642	\$508,870	\$500,000
Bond Proceeds	\$0	\$5,900,000	\$0
Improvements from Bond Proceeds	\$0	\$0	\$2,900,000

Parking Rates

Permit Type	Actual FY 2002	FY 2003 Increase	Percent Increase	FY 2003
Annual Rates				
G – Reserved	\$250.00	\$13.00	5.2%	\$263.00
A – Faculty and Staff	98.00	5.00	5.1%	103.00
B – Faculty and Staff	55.00	3.00	5.5%	58.00
B – Students	55.00	0	0.0%	55.00
C – Residence Hall Students	37.00	0	0.0%	37.00
M – Married Student Housing	37.00	0	0.0%	37.00
M – Additional Vehicle	18.50	0	0.0%	18.50
R – Night/Remote	20.00	0	0.0%	20.00
L – Lab School	20.00	0	0.0%	20.00
T – Temporary (per week)	5.00	0	0.0%	5.00
Motorcycle	17.50	0	0.0%	17.50
Summer Rates				
G – Reserved	\$62.50	\$3.25	5.2%	\$65.75
A – Faculty and Staff	24.50	1.25	5.1%	25.75
B – Faculty and Staff	13.75	.75	5.5%	14.50
B – Students	13.75	0	0.0%	13.75
C – Residence Hall Students	9.25	0	0.0%	9.25
M – Married Student Housing	9.25	0	0.0%	9.25
M – Additional Vehicle	4.65	0	0.0%	4.65
R – Night/Remote	5.00	0	0.0%	5.00
L – Lab School	5.00	0	0.0%	5.00
T – Temporary (per week)	5.00	0	0.0%	5.00
Motorcycle	4.40	0	0.0%	4.40

The University has not proposed parking rate increases for students.

Financial Data

	Actual FY 2001	Estimated FY 2002	Estimated FY 2003
Revenues			
Fees	\$649,034	\$590,000	\$600,000
Fines	446,970	356,000	357,000
Other	<u>222</u>	<u>0</u>	<u>0</u>
Total Revenues	\$1,096,226	\$946,000	\$957,000
Expenses			
Salaries/Wages	\$273,523	\$362,600	\$380,625
Supplies/Equipment	236,658	190,000	217,000
Other	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenses	\$510,181	\$552,600	\$597,625
Net Income from Operations	\$586,045	\$393,400	\$359,375
Improvements from Reserves	\$361,284	\$360,600	N/A