1. Welcome

The Iowa Coordinating Council for Post-High School Education (ICCPHSE) met on Wednesday, April 16, 2014, at 10:00 a.m. at the IACCT Office. Chair Dan Kinney welcomed the council members and guests to the meeting.

2. Call to Order and Introductions

Chair Kinney called the meeting to order, and then the council members and guests introduced themselves. The following individuals were present:

State Board of Education Members
Sister Jude Fitzpatrick*

Institutional Representatives
Daniel Kinney, Iowa Central Community College*
Dan Kinney, Iowa Western Community College*
Karen Gorham, Kirkwood Community College*

Department of Education Representative
Jeremy Varner*

University Representatives
Beth Ingram, University of Iowa
William Rudd, University of Northern Iowa*
John Schuh, Iowa State University

Representatives of Independent Colleges
John Sellars, Graceland University*
Rosemary Link, Simpson College

Representative of Private Proprietor Schools
Susan Spivey, Kaplan University*

Representative of the IPTV Board
No representatives attended this meeting.

Member of the Board of Regents
Robert Donley, Board of Regents
Diana Gonzalez, Board of Regents*
Iowa College Student Aid Commission (ICSAC) Representatives
Julie Leeper, ICSAC*
Karen Misjak, ICSAC

Student Representatives
No representatives attended this meeting.

Liaison Representative
No representatives attended this meeting.

Guests
Colleen Anderson, Iowa Department of Education
Frankie Laanan, Iowa State University
Judith Spitzli, Iowa Department of Education
Robert Stein, Smarter Balanced

* Indicates voting delegate.

3. Presentation: Iowa Core and Smarter Balanced Assessment – Diana Gonzalez

A panel presented an overview of the Iowa Core standards and implementation and Smarter Balanced Assessment efforts. The panel included: Judith Spitzli, Mathematics Consultant, Iowa Department of Education; Colleen Anderson, Digital Library, Iowa Department of Education; and Robert Stein, Smarter Balanced Regional Consultant.

One central component of a great school system is a clear set of expectations, or standards, that educators help all students reach. In Iowa, that effort is known as the Iowa Core. The Iowa Core represents statewide academic standards, which describe what students should know and be able to do in math, science, English language arts and social studies. The Iowa Core also addresses 21st century skills in areas such as financial and technology literacy. These state standards provide Iowa students, parents, teachers, and other stakeholders with a clear, common understanding of what students are expected to learn at every grade level, regardless of where they live. The standards establish what Iowa students need to learn, but not how to teach. Local schools and teachers continue to create lesson plans and tailor instruction to fit the needs of their students. The standards are, in most cases, more rigorous.

A second central component is assessment of what is taught, tied to standards. Iowa joined the Smarter Balanced Assessment Consortium, one of two multistate assessment consortia working to develop an assessment system aligned with common core standards. Stein provided an overview of consortium governance, the need for faculty involvement, field testing of the assessment, and more. Other efforts supporting this work include expanded formative assessment and the implementation of a digital library of resources for teachers.
4. Approval of Meeting Minutes—Jeremy Varner

Jeremy Varner presented the minutes from the October 16, 2013, ICCPHSE meeting.

**Action:** The minutes were accepted as presented.

5. Treasurer’s Report—John Sellars

John Sellars presented a statement of the Council’s income and expenditures through April 2014. The treasury balance was listed at $4,386; and the WAY-UP balance is $1,265.

John Sellers noted that the ICCPHSE received few invoices and recommended the whole committee serve as the audit committee. Sellers also presented the 2014-2015 budget including continued support for the Way-Up Conference. A motion was made by Bill Rudd and seconded by Dan Kinney for approval. Motion passed.

**Action:** A motion was made by Sister Jude Fitzpatrick and seconded by Karen Gorham for approval of the treasurer’s report as presented. Motion passed.

6. Notices of Intent—Diana Gonzalez

A. Programs Without Concerns for Ratification

Diana Gonzalez reported that those colleges which had programs without concerns for ratification have been notified. Chair Kinney clarified the process and asked for a motion.

**Mount Mercy University, Cedar Rapids**
Master of Strategic Leadership  
Masters  
CIP # 52.0213  
On-campus

**William Penn University, Oskaloosa**
Bachelor of Science in Nursing – RN to BSN Completion Program  
Bachelor of Science in Nursing  
CIP # 51.3802  
Clive Campus

**Grand View University, Des Moines**
Master of Science in Nursing (MSN)  
Master of Science in Nursing  
CIP # 51.13801  
On-campus

Master of Science in Sport Management  
Master of Science in Sport Management  
CIP # 31.0504  
On-campus
**Iowa Western Community College, Council Bluffs**
Computer Programming/Programmer, General Certificate
CIP # 11.0201
On-campus

System, Networking, and LAN/WAN Management/Manager Certificate
CIP # 11.1002
On-campus

**Clarke University, Dubuque**
Food Science
BS
CIP # 01.1001
On-campus

**Briar Cliff University, Sioux City**
Master of Science in Behavior Analysis (MSBA)
Master’s
CIP # 42.2814
On-campus

**Kirkwood Community College, Cedar Rapids**
Emergency Medical Technology/Technician (EMT Paramedic) Certificate
CIP # 51.0904
On-campus

**Western Iowa Tech Community College, Sioux City**
Culinary Arts/Chef Training
Associate of Applied Science
CIP # 12.0503
On-campus

**Grand View University, Des Moines**
Post-graduate certificate: Clinical Nurse Leader
CNL certificate
CIP # 51.3820
On-campus

Post-graduate certificate: Nursing Education
Nursing Education certificate
CIP # 51.3817
On-campus
Loras College, Dubuque
MA in Integrated STEM Education
MA
CIP # 13.9999
On-campus

Clarke University, Dubuque
Clarke University Master of Social Work Program (MSW)
Masters Level
CIP # 44.0701
On-campus

Hawkeye Community College, Waterloo
Emergency Medical Technology/Technician (EMT Paramedic)
Associate of Applied Science
CIP # 51.0904
On-campus

Medical Insurance Coding Specialist/Coder
Associate of Applied Science
CIP # 51.0713
On-campus

Golf Course Operation and Grounds Management
Associate of Applied Science
CIP # 31.0302
On-campus

Fire Science/Fire-Fighting
Associate of Applied Science
CIP # 43.0203
On-campus

Iowa State University, Ames
Master of Engineering in Energy Systems Engineering
Masters
CIP # 14.2701
On-line (Distance)

The University of Iowa, Iowa City
Bachelor of Science in Recreation and Sport Management
Bachelor of Science
CIP # 31.0504
On-campus
**Action:** It was moved by Diana Gonzalez and seconded by John Sellars to ratify the above noted programs. Motion passed.

**B. Programs Submitted to ICCPHSE Listserv—Pending 20-Day Review**

Diana Gonzalez reported that the following colleges were submitted to the ICCPHSE listserv and are pending 20-day review (not for ratification).

**Iowa Valley Community College District, Marshalltown**
- Line worker
- Associate of Applied Science
- CIP # 46.0303
- On-campus
  
- Electrical and Power Transmission Installers, other
- Associate of Applied Science
- CIP # 46.0399
- On-campus
  
**Western Iowa Tech Community College, Sioux City**
- Hospitality Administration/Management, General
- Associate of Applied Science
- CIP # 52.0901
- On-campus

**Buena Vista University, Storm Lake**
- Bachelor of Applied Sciences
- Bachelors
- CIP # 52.0201
- On-line + multiple other locations

**B. Programs with Concerns Resolved for Ratification**

Diana Gonzalez reported that the following colleges were ratified at the ICCPHSE Executive Committee meeting on July 20, 2013.
**Briar Cliff University, Sioux City**
Master of Business Administration (MBA)
Master’s
CIP # 52.0201
On-campus
(The University of Northern Iowa withdrew their objection – email to ICCPHSE listserv on April 10, 2014.)

**Allen College, Waterloo**
Bachelor of Health Sciences (BHS) Public Health Certificate
Bachelor of Health Science (BHS) – Certificate
CIP # 51.2201
On-campus
(The University of Iowa withdrew their concerns – email to ICCPHSE listserv on April 11, 2014.)

**Buena Vista University, Storm Lake**
M.Ed. in Curriculum and Instruction
Master’s
CIP # 13.0301 (Effective Teaching); 13.1004 (TAG); 13.1401 (TESL)
Various locations
(Graceland University withdrew their concerns – Email to ICCPHSE listserv on April 11, 2014.)

**Action:** It was moved by Diana Gonzalez and seconded by Beth Ingram to ratify the above noted programs. Motion passed.

7. **Meeting Schedule for 2014-15—Diana Gonzalez**

Diana Gonzalez discussed the meeting schedule. Discussions of in-depth presentations/topics of interest can be submitted to her by email.

8. **M-State Authorization Reciprocity Agreement (SARA) Update from the ICSAC – Julie Leeper**

The state authorization bill was passed by the Governor and will be ready for implementation on July 1, 2014. There was discussion about the process for registering Iowa higher education institutions and how the reciprocity process will work. The registration cost is not yet finalized. Approximately 24 states are expected to move forward with state authorization reciprocity legislation this year with more expected next year.

9. **ICCPHSE Tools—Diana Gonzalez**

1. Diana Gonzalez reminded Council members to review the ICCPHSE listserv to ensure contacts are up-to-date. There is no limit on the number of contacts for each institution.
2. Diana Gonzalez noted the taxonomy posted at http://regents.iowa.gov should be used for program notice of intents.
10. **Confirmation of Chair and Vice Chair—Dan Kinney, Chair**

- Confirmation of Bill Rudd as 2014-2015 Chair  
  (President, University of Northern Iowa)
- Confirmation of John Sellars as 2014-2015 Vice-Chair  
  (President, Graceland University)

**Action:** Motion made by Dan Kinney and seconded by Beth Ingram to confirm Bill Rudd as the 2014-15 ICCPHSE chair; and John Sellars as 2014-15 vice chair. Motion passed.

11. **Membership for 2014-15—Diana Gonzalez**

Diana Gonzalez asked that all membership updates be forwarded to her. In particular, Council members should review the alternates list to ensure it is current. She will mail the 2014-2015 membership list out after July 1.

12. **Fall Enrollment Report Survey Update—Diana Gonzalez**

Gonzalez reported that the ICCPHSE online fall enrollment survey was conducted in the fall of 2013. The report is posted on the website and is important for policymakers. Participation is voluntary, but it is problematic if there are gaps.

13. **For the Good of the Order**

The meeting was adjourned.

Respectfully submitted by:
Jeremy Varner, ICCPHSE Recording Secretary