1. **Call to Order and Introductions**

The Iowa Coordinating Council for Post-High School Education met on Wednesday April 25, 2007, at 10:00 a.m. at Iowa State University in Ames. Chairperson Russell Osgood called the meeting to order. Gregory Geoffroy welcomed the Council to Iowa State University and then the Council members and guests then introduced themselves. The following individuals were present.

**State Board of Education Members**
Sister Jude Fitzpatrick*

**Department of Education**
Jan Friedel*
Roger Foelske

**University Representatives**
Gregory Geoffroy*
Dave Holger
Elizabeth Hoffman
Kathy Jones

**Representatives of Independent Colleges**
Russell Osgood*
Richard Sours*

**Representatives of Private Proprietor Schools**
Susan Spivey*

**Representatives of the IPTV Board**
Terry Rinehart*

**Guests**
Beverly Schroeder

*Indicates voting delegate.
2. **Approval of Minutes**

Roger Foelske presented the minutes for the October 11, 2006 meeting of the Council.

**Action:** The minutes were approved as presented.

3. **Treasurer's Report**

John Hartung presented a statement of the council’s income and expenditures for the period November 1, 2006 to March 31, 2007. As of March 31, 2007 the Council had a balance of $14,443.71 of which $11,648.35 was in the operational account, $1,910.77 in the Way-Up Conference account; and $1,210.67 in the Carol Kay Memorial Fund account. The Council was reminded that the Council’s executive committee had recommended and Council approved at the previous meeting that the dues for the 06-07 academic year are waived.

**Action:** The treasurer’s report was approved as presented.

4. **Update on e-Transcripts**

Kathy Jones of Iowa State University provided an overview of the joint activities being conducted by the Board of Regents and the Iowa Department of Education to study and demonstrate the electronic transfer of student transcripts via Project EASIER and Ed I. The project is addressing formatting issues concerning the exchange of student information that provides additional security and increased confidentiality. She also stated that in the past legislative session, legislation was passed to expand the study to include instate community colleges and independent colleges and universities.

5. **Coordination (Program Notifications)**

A. **Interim Approvals**—The following programs were submitted on the list-serve for review.

   No concerns were raised, and per ICCPHSE policy the institutions were granted interim acceptance.

   1. Programs submitted to Listserve 11/08/06 – (11/23/06 was the 16th day on the Listserve)
      a. North Iowa Area Community College, Mason City
         Desktop Publishing and Digital Imaging Technology
         Associate in Applied Science (AAS), CIP #10.0303
         On-campus -- Mason City

      b. Kirkwood Community College, Cedar Rapids
         Geographic Information Systems
         Associate in Applied Science (AAS), CIP #11.9999
         On-campus -- Cedar Rapids

   2. Programs submitted to Listserve 12/12/06 – (12/27/06 was the 16th day on the Listserve)
      a. William Penn University, Oskaloosa
         Human Resources Certificate
         Bachelors, CIP #52.1001
         Off-campus -- West Des Moines and Ames
         On-campus -- Oskaloosa
Master of Business Leadership  
Masters, CIP #52.0201; 52.0206  
Off-campus -- West Des Moines and Ames  
On-campus -- Oskaloosa

3. Programs submitted to Listserve 01/24/07-- (02/08/07 was the 16th day on the Listserve)  
  a. Northwest Iowa Community College, Sheldon  
     Agriculture Science Technology  
     Associate in Applied Science, CIP #01.0000  
     On-campus – Sheldon

  b. Mercy College of Health Sciences, Des Moines  
     Physical Therapist Assistant  
     Associate of Science Degree, CIP #51.0806  
     On-campus -- Des Moines

     Emergency Medical Services - Paramedic  
     Certificate, CIP#51.0904  
     On-campus -- Des Moines

     Polysomnographic Technology  
     Certificate and Associate of Science Degree, CIP#51.0999  
     On-campus -- Des Moines

  c. Northeast Iowa Community College, Calmar  
     Gas Utility Technology  
     Associate in Applied Science, CIP #46.0503  
     On-campus -- Calmar

4. Program Submitted to Listserve 03/23/07-- (04/07/07 was the 16th day on the Listserve)  
  a. Iowa State University, Ames  
     Bioinformatics and Computational Biology  
     Bachelors, CIP #26.1103  
     On-campus -- Ames

     Business and Technology with areas of specialization: Customer Relationship Management, Management of Information Technology, and Supply Chain Management

     Ph.D., CIP #52.0201  
     On-campus -- Ames
5. Program Submitted to Listserve 03/26/07 (04/10/07 was the 16th day on the Listserve)
   a. Vatterott College, Des Moines
      Diesel Mechanic
      Associate of Occupational Studies, CIP #47.0605
      On-campus -- Des Moines

      Heating, Ventilation, Air Conditioning and Refrigeration Maintenance Mechanic
      Diploma, CIP #47.0201
      On-campus -- Des Moines

6. Program Submitted to Listserve 03/28/07 (04/12/07 was the 16th day on the Listserve)
   a. Hamilton Technical College
      Computer-Integrated Manufacturing
      Diploma, CIP #15.0603
      On-campus -- Davenport

      Automated Building Systems
      Diploma, CIP #15.0503
      On-campus -- Davenport

      Action: Susan Spivey moved that all programs be accepted as presented. Gregory Geoffroy seconded the motion, and the motion was unanimously approved.

B. Other Program Action—The following programs were submitted on the list-serve for review and objections were raised and later resolved.
   a. Upper Iowa University
      Master of Education
      Master’s Degree level, CIP# 13.1206
      On-campus – Fayette

   b. Mercy College of Health Sciences
      Bachelor of Science in Allied Health
      Bachelor’s Degree, CIP #51.0000
      On-campus – Des Moines

   c. Des Moines Community College
      Surgical Technician
      Diploma, CIP #51.0909
      Off-campus – Urban Campus
      Note: :Long form was completed and concern was then withdrawn.

      Action: Terry Rinehart moved that all programs be accepted as presented. Robert Lester seconded the motion, and the motion was unanimously approved
C. Programs with concerns that are currently unresolved:
   a. Upper Iowa University
      Nursing Education: RN to BSN
      Bachelor of Science, CIP #51.1600
      On-campus
      Off-campus – Des Moines

   **Action:** Jan Friedel moved that the Upper Iowa University be requested to complete a “long form” and that the matter be referred to the Council’s Executive Committee for action. Robert Lester seconded the motion, and the motion was unanimously approved.

D. Pending Action – Programs without concerns
   1. Program Submitted to Listserve 04/10/07 – (04/25/07 WILL BE 16th day on the Listserve)
      a. The University of Iowa
         Doctor of Nursing Practice
         Doctorate, CIP #51.1602, Nursing Administration
         On-campus – Iowa City

      **Action:** Terry Rinehart moved that if no concerns are posted on before the 25th of April that the program be accepted as presented. Robert Lester seconded the motion, and the motion was unanimously approved.

7. Nova University- Update following ICCPHSE concerns outlined in memo to Iowa College Student Aid Commission

Keith Greiner submitted the following information concerning Nova Southeastern University Request through the Iowa College Student Aid Commission:

Nova Southeastern University, of Ft. Lauderdale, Florida, filed an application with the Iowa Secretary of State to offer a graduate level MBA program in Iowa. The application was for a program that was already offered by Nova in the Cedar Rapids area and the action was intended to bring the program into conformance with Iowa Code requirements.

The University was required to receive the approval of the Iowa College Student Aid Commission before it could be registered in Iowa. The Commission considered comments from the Coordinating Council.

NOVA Southeastern is a private non-profit university offering baccalaureate and graduate programs in 22 states and Puerto Rico. The Fall 2005 enrollment was 26,335, with 5,453 undergraduates. The Fall 2006 enrollment will be available in 2007. The Iowa enrollment at the Cedar Rapids area MBA program increased from 21 in 1997 to 40 in 2006 with most of the increase taking place in the most recent year.

On January 18, 2007 the College Student Aid Commission approved Nova Southeastern University for operation in Iowa with two conditions:

1. Nova Southeastern University is approved to offer an MBA program in Cedar Rapids Iowa for the duration of the existing student cohorts.

2. Nova Southeastern University is asked to coordinate with Iowa colleges and universities that expressed concerns about the MBA program in Cedar Rapids and that the University present their program for consideration by the Iowa Coordinating Council for Post High School Education.
The Iowa College Aid Commission requested comments from Council concerning Nova University’s proposed MBA program at Cedar Rapids. The program has been operating since 1988 but due to the Secretary of State’s approval policies must be review and recommended for approval by the Iowa College Aid Commission.

8. **Update on Taxonomy:**
Diane Gonzalez distributed a list of all programs currently posted on the Council’s website. She requested that all sectors review the listings for their sector and notify her office if any corrections are needed.

9. **2007-08 Membership:**
Russell Osgood distributed the current directory of the Council’s membership and requested that each sector review the directory and notify Diane Gonzalez if corrections are needed.

10. **Updating Listserve:**
Diane Gonzalez distributed the list of individuals and their e-mail addresses that currently included on the Council’s listserve. She requested that each institution review the individual(s) listed for their institution and notify her office if additional individuals are to be added or if corrections are needed.

11. **Election of Chair-Elect:**
**Action:** Gregory Geoffroy nominated Robert Paxton to serve as the Council’s Chairperson for the 2007-08 academic year. Dan Kinney seconded the motion and the motion was unanimously passed.

   Gregory Geoffroy nominated Ben Allen to serve as the Council’s Vice-Chairperson for the 2007-08 academic year. Dan Kinney seconded the motion and the motion was unanimously passed.

12. **Legislative Update:**
Beverly Schroeber, Aide to US Senator Harkin, provided Council members with an update on the status of the reauthorization of the Higher Education Act and related legislative issues.

13. **For the Good of the Order:**
The meeting was adjourned at 12:15 pm.

Respectfully submitted by:

Roger Foelske
ICCPPHSE recording Secretary
515-281-4700
roger.foelske@ed.state.ia.us