# AGENDA

***Iowa Coordinating Council for Post-High School Education(ICCPHSE)***

**Wednesday, April 15, 2009**
**10:00 a.m. – 2:00 p.m.**
**Board Room, Busse**
**Mount Mercy College**
**1330 Elmhurst Drive NE**
**Cedar Rapids, Iowa**

| | | |
|---|---|---|
| **1.** | Welcome | Ben Allen, Chair |
| **2.** | Call to Order and Introductions | Ben Allen, Chair |
| **3.** | Approval of Meeting Minutes – January 21, 2009<br>(Attachment) | Roger Foelske, Recording Secretary |
| **4.** | Motion and vote to appoint Roger Utman, Recording Secretary | Ben Allen, Chair |
| **5.** | Treasurer's Report – (Attachment)<br>◈ Discussion of dues<br>◈ Request from Way-Up | Gary Steinke, Treasurer |
| **6.** | Conducting state-wide study of substance abuse | Derek Clark AC4C Co-Chair<br>Eric Sage – Iowa Dept. of Human Rights<br>Dean Nelson – Helping Services of NE Iowa |
| **7.** | Quad Cities Graduate Study Center | Marti Clyde, Executive Director |
| | Lunch | |
| **8.** | Updates from Division of Community Colleges and Career and Technical Education<br>◈ Senior Year Plus Rule-Making Committee<br>◈ Post-Secondary Course Audit Committee | Roger Utman |
| **9.** | Notices of Intent for ratification –<br>◈ Programs Submitted Without Concerns (Attachment)<br>◈ Iowa Wesleyan College (concerns resolved)<br>◈ Western Illinois University – Post Secondary Application for registration in Iowa (2/4/09)<br>◈ University of Phoenix – Post Secondary Application for Renewal of Iowa Registration (3/24/09) | Diana Gonzalez, Permanent Secretary |
| **10.** | Updates from College Aid Commission<br>◈ Postsecondary registrations | Keith Greiner |
| **11.** | Updates<br>◈ University of St. Thomas – Post Secondary Application for Registration in Iowa (4/27/09) | Diana Gonzalez, Permanent Secretary |
| **12.** | Dates/locations for future ICCPHSE meetings | Ben Allen, Chair |
| **13.** | For the Good of the Order | Ben Allen, Chair |

H:\AA\ICCPHSE 08-09\033109 agenda.doc

# Iowa Coordinating Council for Post-High School Education

*11620 Aurora Avenue*
*Des Moines, Iowa 50319*
*515/281-3939*

## ICCPHSE Meeting Minutes – January 12, 2009

### 1. Call to Order and Introductions

The Iowa Coordinating Council for Post-High School Education met on Wednesday, January 12, 2009 at 10:00 a.m. in the Olmsted Center at Drake University in Des Moines, Iowa. Chairperson Ben Allen called the meeting to order, welcomed the Council, and then the Council members and guests introduced themselves. The following individuals were present.

State Board of Education Members
Sister Jude Fitzpatrick*

Department of Education
Roger Utman*

University Representatives
Ben Allen*
Dave Holger*
Elizabeth Hoffman*
Downing Thomas
Joel Haack

Representatives of Independent Colleges
Christopher Blake*
Richard Sours*

Representatives of Private Proprietor Schools
Jeremy Wells*

Representatives of the IPTV Board
Terry Rinehart*

Guests
Ilene Tuttle, Bd. of Regents
Dan Nielan, Vatterott College
Scott Haar, Vatterott College
Joe Mower, Iowa Dept. of Workforce
Jay Simmons, Iowa Wesleyan College

Community College Representatives
Dan Kinney*
Deb Derr*

Members of the Board of Regents
No representatives were present

Members of the Board of Trustees of Member Institutions
Don Byers*

Iowa College Student Aid Commission Representatives
Keith Greiner*

Student Representatives
Jennifer Suchan*

Liaison Representatives
Diana Gonzalez, Board of Regents
Roger Foelske, Iowa Dept. of Education
Gary Steinke, Iowa Association of Independent Colleges and Universities

*Indicates voting delegate.

## 2. Approval of Minutes

Roger Foelske presented the minutes for the October8, 2008, meeting of the Council.

**Action:** It was requested that the minutes be amended by noting that financial audit committee was composed of Ben Allen and Roger Foelske and that Elizabeth Hoffman was a voting delegate for Iowa State University. The minutes were then approved as amended.

## 3. Treasurer's Report

Gary Steinke presented a statement of the council's income and expenditures for the period September 1, 2008 to December 31, 2008. As of December 31, 2008 the Council had a balance of $8,826.06 of which $5,704.62 was in the operational account, $1,910.77 in the Way-Up Conference account; and $1,210.67 in the Carol Kay Memorial Fund account. It was noted that $3,440.75 of the Council's operational account was utilized to fund the IPEDS conference hosted by the Council at Iowa State University.

**Action**: The treasurer's report was approved as presented.

## 4. Iowa Workforce Issues

Joe Mower of the Iowa Department of Workforce Development provided an overview of workforce issues. He stated that as the economy changes it is becoming more skills based as well as an increased need for greater flexibility in the workforce. There is also a greater need for adult basic education. To address the mismatch in terms of what skills employers are seeking, the Department is implementing a credentialing process that will certify an individual's career readiness. This credential will be available through local workforce offices. Employers considering relocation in the state are increasely seeking information on the availability of individuals with nationally recognized skill credentials for their industrial sector.

## 5. Discussion on Institute of Tomorrow's Workforce

Ben Allen reported on the activities of Institute of Tomorrow's Workforce which he co-chairs with Max Phillips of Quest. The Institute was funded by the Iowa General Assembly for one year. It consists of fifteen members from the Regent's institutions, community colleges, K-12 school districts and Iowa businesses. It is in the final stages of drafting a report. The report will focus on the need to focu on technology and how to teach it in rural settings, the need for early childhood education, workforce productivity issues including the need for proficiency in what is being called 21st century skills. The presentation was followed by an in-depth discussion by the Council's members.

## 6. Update on Senior Year Plus

Roger Utman provided an overview of guidance that was released by the Department of Education concerning the Senior Year Plus initiative. He stated that a draft of administrative rules concerning the initiative will be released on February 11, 2009. He agreed to post the draft rules on the Council list-serve as soon as they are published. Currently, guidance is posted on the Department's website at the following address: www.iowa.gov/educate

## 7. Notices of Intent for Ratification

**A. Program Notifications without Concerns/Interim Approvals**—The following programs were submitted on the list-serve for review. No concerns were raised, and per ICCPHSE policy the institutions were granted interim acceptance.

**Eastern Iowa Community College District**
Logistics and Supply Chain Management
AAS Degress with Diploma and Certification options
CIP # 52.020300
On-Campus: Blong Technology Center, Davenport

**North Iowa Area Community College**
Radiologic Technology
AAS Degree
CIP # 52.091100
On-Campus: Mason City

**Western Iowa Tech Community College**
Business Administration
Associate of Science with Career Option
CIP # 52.029900
On-Campus: Sioux City, Denison, LeMars, and Cherokee

**Vatterott College**
Medical Assistant
Associate of Occupational Studies
CIP # 11.100300
On-Campus: Des Moines

**Action:** Joe Haack moved that all programs be accepted as presented. Elizabeth Hoffman seconded the motion, and the motion was unanimously approved.

**B. Programs Notifications with Concerns**

**Iowa Wesleyan College**
Mt Mercy and University of Iowa has registered concerns with the proposed programs by Iowa Wesleyan College. It was questioned if the proposed programs were an unnecessary duplication of existing programs. Representatives from Mt. Mercy stated that it was prepare to explore the feasibility of collaborating with Iowa Wesleyan College. Representatives from Iowa Wesleyan expressed their willingness to engage in such discussions. It was agreed to provide additional time for the parties to continue their discussions and if a positive resolution was reached, the Council's Executive Committee was instructed to accept the proposal and the Council would then ratify it at its next meeting.

## 7. Updates from College Aid Commission

Keith Greiner provided an overview of the proposed revisions of the process for registration of out-of-state postsecondary institutions in the state of Iowa. The proposal would require some revisions of Chapter 261B and 261 which would transfer the duties for the registration of out-state institutions from the Secretary of State to the College Student Aid Commission.

## 8. Updates

Diana Gonzalez stated that the Fall Enrollment report has been released. This years enrollment report includes secondary students, it has been suggested that the Council consider separate reporting categories for these students and online students in future reports.

## 9. For the Good of the Order:

It was also announced that the next meeting of the Council will be held on April 15th at Mt. Mercy College in Cedar Rapids. The meeting was adjourned at 2 pm.

Respectfully submitted by:

Roger Foelske
ICCPPHSE recording Secretary
515-281-4700
roger.foelske@iowa.gov

# Iowa Coordinating Council for Post-High School Education

*11620 Aurora Avenue*
*Des Moines, Iowa 50319*
*515/281-3939*

## ICCPHSE Meeting Minutes – January 12, 2009

### 1. Call to Order and Introductions

The Iowa Coordinating Council for Post-High School Education met on Wednesday, January 12, 2009 at 10:00 a.m. in the Olmsted Center at Drake University in Des Moines, Iowa. Chairperson Ben Allen called the meeting to order, welcomed the Council, and then the Council members and guests introduced themselves. The following individuals were present.

State Board of Education Members
Sister Jude Fitzpatrick*

Department of Education
Roger Utman*

University Representatives
Ben Allen*
Dave Holger*
Elizabeth Hoffman*
Downing Thomas
Joel Haack

Representatives of Independent Colleges
Christopher Blake*
Richard Sours*

Representatives of Private Proprietor Schools
Jeremy Wells*

Representatives of the IPTV Board
Terry Rinehart*

Guests
Ilene Tuttle, Bd. of Regents
Dan Nielan, Vatterott College
Scott Haar, Vatterott College
Joe Mower, Iowa Dept. of Workforce
Jay Simmons, Iowa Wesleyan College

Community College Representatives
Dan Kinney*
Deb Derr*

Members of the Board of Regents
No representatives were present

Members of the Board of Trustees of Member Institutions
Don Byers*

Iowa College Student Aid Commission Representatives
Keith Greiner*

Student Representatives
Jennifer Suchan*

Liaison Representatives
Diana Gonzalez, Board of Regents
Roger Foelske, Iowa Dept. of Education
Gary Steinke, Iowa Association of Independent Colleges and Universities

*Indicates voting delegate.

## 2. Approval of Minutes

Roger Foelske presented the minutes for the October8, 2008, meeting of the Council.

**Action:** It was requested that the minutes be amended by noting that financial audit committee was composed of Ben Allen and Roger Foelske and that Elizabeth Hoffman was a voting delegate for Iowa State University. The minutes were then approved as amended.

## 3. Treasurer's Report

Gary Steinke presented a statement of the council's income and expenditures for the period September 1, 2008 to December 31, 2008. As of December 31, 2008 the Council had a balance of $8,826.06 of which $5,704.62 was in the operational account, $1,910.77 in the Way-Up Conference account; and $1,210.67 in the Carol Kay Memorial Fund account. It was noted that $3,440.75 of the Council's operational account was utilized to fund the IPEDS conference hosted by the Council at Iowa State University.

**Action**: The treasurer's report was approved as presented.

## 4. Iowa Workforce Issues

Joe Mower of the Iowa Department of Workforce Development provided an overview of workforce issues. He stated that as the economy changes it is becoming more skills based as well as an increased need for greater flexibility in the workforce. There is also a greater need for adult basic education. To address the mismatch in terms of what skills employers are seeking, the Department is implementing a credentialing process that will certify an individual's career readiness. This credential will be available through local workforce offices. Employers considering relocation in the state are increasely seeking information on the availability of individuals with nationally recognized skill credentials for their industrial sector.

## 5. Discussion on Institute of Tomorrow's Workforce

Ben Allen reported on the activities of Institute of Tomorrow's Workforce which he co-chairs with Max Phillips of Quest. The Institute was funded by the Iowa General Assembly for one year. It consists of fifteen members from the Regent's institutions, community colleges, K-12 school districts and Iowa businesses. It is in the final stages of drafting a report. The report will focus on the need to focu on technology and how to teach it in rural settings, the need for early childhood education, workforce productivity issues including the need for proficiency in what is being called 21st century skills. The presentation was followed by an in-depth discussion by the Council's members.

## 6. Update on Senior Year Plus

Roger Utman provided an overview of guidance that was released by the Department of Education concerning the Senior Year Plus initiative. He stated that a draft of administrative rules concerning the initiative will be released on February 11, 2009. He agreed to post the draft rules on the Council list-serve as soon as they are published. Currently, guidance is posted on the Department's website at the following address: www.iowa.gov/educate

## 7. Notices of Intent for Ratification

**A. Program Notifications without Concerns/Interim Approvals**—The following programs were submitted on the list-serve for review. No concerns were raised, and per ICCPHSE policy the institutions were granted interim acceptance.

**Eastern Iowa Community College District**
Logistics and Supply Chain Management
AAS Degress with Diploma and Certification options
CIP # 52.020300
On-Campus: Blong Technology Center, Davenport

**North Iowa Area Community College**
Radiologic Technology
AAS Degree
CIP # 52.091100
On-Campus: Mason City

**Western Iowa Tech Community College**
Business Administration
Associate of Science with Career Option
CIP # 52.029900
On-Campus: Sioux City, Denison, LeMars, and Cherokee

**Vatterott College**
Medical Assistant
Associate of Occupational Studies
CIP # 11.100300
On-Campus: Des Moines

**Action:** Joe Haack moved that all programs be accepted as presented. Elizabeth Hoffman seconded the motion, and the motion was unanimously approved.

**B. Programs Notifications with Concerns**

**Iowa Wesleyan College**
Mt Mercy and University of Iowa has registered concerns with the proposed programs by Iowa Wesleyan College. It was questioned if the proposed programs were an unnecessary duplication of existing programs. Representatives from Mt. Mercy stated that it was prepare to explore the feasibility of collaborating with Iowa Wesleyan College. Representatives from Iowa Wesleyan expressed their willingness to engage in such discussions. It was agreed to provide additional time for the parties to continue their discussions and if a positive resolution was reached, the Council's Executive Committee was instructed to accept the proposal and the Council would then ratify it at its next meeting.

## 7. Updates from College Aid Commission

Keith Greiner provided an overview of the proposed revisions of the process for registration of out-of-state postsecondary institutions in the state of Iowa. The proposal would require some revisions of Chapter 261B and 261 which would transfer the duties for the registration of out-state institutions from the Secretary of State to the College Student Aid Commission.

## 8. Updates

Diana Gonzalez stated that the Fall Enrollment report has been released. This years enrollment report includes secondary students, it has been suggested that the Council consider separate reporting categories for these students and online students in future reports.

## 9. For the Good of the Order:

It was also announced that the next meeting of the Council will be held on April 15th at Mt. Mercy College in Cedar Rapids. The meeting was adjourned at 2 pm.

Respectfully submitted by:

Roger Foelske
ICCPPHSE recording Secretary
515-281-4700
roger.foelske@iowa.gov