

**BOARD OF REGENTS
STATE OF IOWA
REGENTS MERIT SYSTEM**

Class Title: Bus Driver

Class Code: 7985

Pay Grade: 208

GENERAL CLASS DESCRIPTION:

Under general supervision operates and services large passenger busses for over the road trips of extended duration and schedules and records necessary activities and information which are related.

CHARACTERISTIC DUTIES AND RESPONSIBILITIES:

1. Operates large passenger bus for extended hours on out of town trips which may last for multiple days.
2. Performs routine service on diesel engine or other items on bus.
3. Schedules and routes out of town trips.
4. Trains student bus drivers.
5. Keeps records including mileage on trips, allotted expense money, etc.
6. Makes decisions regarding response to weather conditions, road routes, detours, and last minute schedule changes.

KNOWLEDGES, SKILLS AND ABILITIES:

1. Knowledge of diesel engines and necessary maintenance schedules and procedures.
2. Ability to make decisions under pressure affecting the safety of passengers and equipment.
3. Ability to get along with others in confined space for long periods of time.

The tasks listed under the heading of Characteristic Duties and Responsibilities are examples of the variety and general nature of duties performed by employees in positions allocated in the class. The list is descriptive only and should be used for no other purpose. It is not intended that any position include every duty listed, nor is it intended that related duties cannot be required.

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4. Ability to drive a large passenger bus.
5. Ability to use air wrenches and hand tools in maintenance of bus.

MINIMUM ELIGIBILITY REQUIREMENTS:

Three years of experience in over the road truck or bus driving and possession of a valid Iowa Chauffeur's license.

REVISION EFFECTIVE: July 1, 1990

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