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STATE OF IOWA
REGENT MERIT SYSTEM

Class Title: Surgical Technologist
Class Code: 7231
Pay Grade: 408

GENERAL CLASS DESCRIPTION:
Under the direction of a registered professional nurse assists with surgical procedures; provision of therapeutic, preventive and emergency patient care duties; and preparation, operation and maintenance of routine and complex equipment, instruments and supplies.

CHARACTERISTIC DUTIES AND RESPONSIBILITIES:

1. Cleans, checks, orders and resupplies surgical area and support/storage areas.

2. Provides proper care and handling of equipment, instruments and supplies (E/I/S).


4. Provides therapeutic, preventive and emergency patient care in an operating room setting.

5. Drapes the patient and equipment appropriate to surgical procedure.

6. Recognizes and communicates breaks in aseptic technique.

7. Documents and communicates creation of sterile field.

8. Prepares and passes sutures to the surgeon.

9. Positions patient for surgery and to facilitate breathing, initiating corrective action for airway obstruction.

10. Performs sponge, sharps, and instrument counts.

The tasks listed under the heading of Characteristic Duties and Responsibilities are examples of the variety and general nature of duties performed by employees in positions allocated in the class. The list is descriptive only and should be used for no other purpose. It is not intended that any position include every duty listed, nor is it intended that related duties cannot be required.
KNOWLEDGE, SKILLS AND ABILITIES:

1. Knowledge of principles of medical and surgical asepsis.
2. Knowledge of medical instruments and supplies.
3. Knowledge of cleaning, decontaminating and sterilizing procedures.
4. Knowledge and ability to perform CPR and emergency care procedures.
5. Ability to maintain patient confidentiality.
6. Ability to maintain a courteous and respectful approach toward patients, visitors, and fellow staff members.
7. Ability to work safely and willingness to comply with special safety and health precautions.
8. Ability to follow protocols for the disposal of linen, waste and contaminated supplies and equipment.
9. Ability to transport and/or escort patients.
10. Ability to follow universal precautions.
11. Ability to provide care with regard to patient condition and age.
12. Ability to use supplies and equipment in a cost-efficient manner.
13. Ability to maintain personal appearance in accordance with dress code.
14. Ability to alter work schedule to meet unit/patient needs.
15. Ability to be punctual and dependable.
16. Ability to maintain effective working relationships.

MINIMUM ELIGIBILITY REQUIREMENTS:

Satisfactory completion of a vocational or military course in surgical technology, or certification as a surgical technologist.

REVISION EFFECTIVE: July 1, 2003