BOARD OF REGENTS
STATE OF IOWA
REGENT MERIT SYSTEM

Class Title: Photo Technician I
Class Code: 4211
Pay Grade: 403

GENERAL CLASS DESCRIPTION:
Under direct supervision, performs work involving the printing of black and white prints.

CHARACTERISTIC DUTIES AND RESPONSIBILITIES:
1. Exposes, develops and fixes black and white contacts and enlargements.
2. Prepares photo orders for delivery by spotting, sorting, trimming and mounting.
3. Binds slides in cardboard, plastic or glass and inspects for defects.
4. Assists in drying and finishing photos.

KNOWLEDGE, SKILLS, AND ABILITIES:
1. Ability to communicate effectively with others.
2. Ability to interpret and follow oral and written instructions.
3. Knowledge of equipment and techniques used in photographic development.

MINIMUM ELIGIBILITY REQUIREMENTS:
Ability to read, write and follow instructions.

The tasks listed under the heading of Characteristic Duties and Responsibilities are examples of the variety and general nature of duties performed by employees in positions allocated in the class. The list is descriptive only and should be used for no other purpose. It is not intended that any position include every duty listed nor is it intended that related duties cannot be required.