The tasks listed under the heading of Characteristic Duties and Responsibilities are examples of the variety and general nature of duties performed by employees in positions allocated in the class. The list is descriptive only and should be used for no other purpose. It is not intended that any position include every duty listed nor is it intended that related duties cannot be required.
6. Ability to collect patient data and maintain accurate records.

7. Knowledge of keyboarding and computer data entry skills.

MINIMUM ELIGIBILITY REQUIREMENTS:

High school graduation or equivalent.

REVISION EFFECTIVE: March 17, 2008