

Contact: Andrea Anania

**ADOPTION OF AMENDMENTS TO  
IOWA ADMINISTRATIVE CODE 681 — CHAPTER 13**

**Action Requested:** Adopt the proposed amendment to Iowa Administrative Code 681 — Chapter 13 “Iowa State University of Science and Technology – Organization and General Rules”.

**Executive Summary:** At the April 21, 2016, meeting, the Board approved filing a Notice of Intent to amend Chapter 13 of the Iowa Administrative Code (IAC).

The proposed amendment to IAC Section 681-13.8 (262) still provides the Board has delegated its authority to the President of ISU to enter into contracts and agreements. However, the amendment would refer to ISU policy for information on individuals to whom the President has delegated authority rather than listing them by specific title.

If adopted, the result would: (1) avoid the necessity of revising IAC Section 681-13.8 (262) each time there is a title change to an administrator listed or a change in responsibilities for handling the different types of contracts; and (2) result in this section being nearly identical to IAC Section 681-12.5 (262) which addresses contracting authority at the University of Iowa.

The notice was published in the May 25, 2016, issue of Iowa Administrative Bulletin (IAB). With publication of the notice, a comment period was established. No comments were received. Upon approval of the adoption of the amendment by the Board, the amendment will be filed and published as adopted in the next issue of the IAB on August 17, 2016. The amendment will be effective September 21, 2016. The text of the amendment is shown below.

**681—13.8 (262) Contracting authority.**

~~13.8(1) General delegation.~~ Except for authority retained by the board of regents in the rules adopted under [681] of the Iowa Administrative Code or in the regents policy manual, the board of regents has delegated to the president authority to enter into contracts and agreements. The president has further delegated authority for entering into such contracts and agreements as outlined in the university’s contracting authority policy. This policy is available for review at the following website: <http://www.policy.iastate.edu/policy/contracting>. ~~to the senior vice president for business and finance in all cases except the following:~~

- ~~a. Employment contracts and agreements involving deans, directors, department chairs and faculty are signed by the senior vice president and provost.~~
- ~~b. Applications, proposals, grants, contracts and agreements relating to economic development, research and sponsored projects are signed by the senior vice president and provost, vice president for research and economic development or the director of the office of sponsored programs administration.~~
- ~~c. Contracts and agreements relating to educational consortia, joint educational projects, cooperative education, service learning and internship opportunities, and academic instruction provided to others are signed by the senior vice president and provost.~~

~~13.8(2) Specific delegations.~~ Within the limits prescribed by the board of regents, the president, the senior vice president for business and finance, the senior vice president and provost, the vice president for research and economic development, and the director of the office of sponsored programs administration may delegate the authority they have received as provided by the ISU contracting authority policy found in the policy library.

[ARC 8070B, IAB 8/26/09, effective 9/30/09; ARC 1078C, IAB 10/2/13, effective 11/6/13]