

Contact: Rachel Boon

MINUTES OF FEBRUARY 21, 2018, COMMITTEE MEETING

**REIMAN BALLROOM, ISU ALUMNI CENTER
IOWA STATE UNIVERSITY
AMES, IOWA**

Committee Members

Nancy Boettger (Chair)
Rachael Johnson (Vice Chair)
Rachel Boon, Board staff

Sue Curry, University of Iowa
Jonathan Wickert, Iowa State University
Jim Wohlpart, University of Northern Iowa

Others

Regent Sahai
Regent Dakovich
Regent McKibben
Regent Dunkel
Regent Bates

Chair Boettger called the meeting to order at 1pm

Approval of the minutes of the December 6, 2017 meeting of the Academic and Student Affairs Committee.

Minutes are approved.

Request for program name change at Iowa State University: Master of Business Administration, Professional Master of Business Administration and Executive Master of Business Administration

Provost Wickert described a request to approve a program change in executive business education. Dean of Graduate School Bill Graves and Ivy College of Business Dean David Spaulding presented on this request. There is no change in the credits required for this program but primarily in name and delivery mode. A focus on agribusiness industry is new nationally for a program at this level. There will be a connection with the College of Agriculture and Life Sciences.

Regent Boettger noted the committee will recommend approval.

Request for program name change at the University of Northern Iowa: Executive Master of Business Administration at Shanghai

Provost Wohlpart described a desired name change to the Shanghai program that serves senior level executives. It has online and face-to-face elements, and it can be completed in 24-28 months. A name change will more accurately reflect the current nature of the program and fits in the international context. There is no effect on curriculum.

Regent Boettger noted the committee will recommend approval.

Board of Regents Annual Distance Education Report

Board Chief Academic Officer Rachel Boon reported on Board strategic plan priority 1, objective 1.4 on increasing accessibility through e-learning and other forms of distance ed. The Statewide

Extension, Continuing and Distance Education Committee (SECDEC) completed a distance ed strategic plan this year that will help guide the universities in working collaboratively.

Distance ed enrollments have continued to grow each year and are up more than 30 percent over four years. The number of courses offered has increased nearly 20 percent over that same time. Regent universities enroll distance education students from all 99 counties. A significant portion of the growth each year is in on-campus students taking online courses.

Non-credit enrollment was not reflected in the other numbers in this presentation, but it is huge and an important part of access to education across Iowa. Regent universities had over one million non-credit course enrollments in 2016-17.

Regent Boettger noted that the report will be recommended for approval by the full Board.

Presentation from Iowa State University: Faculty Advancement and Evaluation

Provost Wickert introduced Associate Provost Dawn Bratsch-Prince. He noted she is a recent recipient of a Fulbright award.

Dr. Bratsch-Prince shared that the importance in faculty advancement begin at the point of hire. Expectations are set then, and often vary by discipline. She described the Position Responsibility Statement that each faculty member receives that outlines his/her expectations.

Checkpoints along the way for faculty include annual performance reviews. Tenure-track faculty get a more in depth third year review to ensure they are staying on track towards earning tenure at the end of year six. Formal promotion and tenure review occurs in year six. Post-tenure review is more in depth review of tenured faculty every 5-7 years.

Below expectation results in post-tenure reviews can result in action plans to remediate.

Promotion and Tenure reviews are a 12-month process. Peers, chairs, deans, provost, president and Board are all touchpoints along the way. External reviews of individual scholarship also occur to ensure disciplinary expertise is brought into consideration. There is a 93 percent success rate for those who go through the process which speaks the strength of support along the way.

Clinical professors and other non-tenured faculty also get reviewed and are served through professional develop programming. Currently working on making advancement for non-tenure track faculty more consistent across colleges.

Accountability is through annual reviews, student and peer evaluations, action plans for performance issues and faculty conduct processes. Center for Excellence in Learning and Teaching provides support. In some cases, action plans are not successful, and there are policies for how to manage conduct issues or appropriately end employment as outlined in the faculty handbook. Primary goal is to address concerns immediately. ISU is also one of the few institutions that offers a part-time tenure-track appointment that has been used by two faculty so far.

Regent Bates commended ISU on all the time invested in faculty support and development.

Regent Boettger asked about the frequency of post-tenure reviews. They are annual, but an additional external review every five years.

Other Business

None at this time.

Meeting adjourned at 2pm.