

AGENDA

Iowa Coordinating Council for Post-High School Education (ICCPHSE)

Wednesday, January 21, 2009

10:00 a.m. – 2:00 p.m.

**The Drake Room, (Olmsted Center), Drake University
25th & University Avenue
Des Moines, Iowa**

1.	Welcome	Ben Allen, Chair
2.	Call to Order and Introductions	Ben Allen, Chair
3.	Approval of Meeting Minutes – October 8, 2008 (Attachment)	Roger Foelske, Recording Secretary
4.	Treasurer's Report – (Attachment)	Gary Steinke, Treasurer
5.	Panel Discussion on Tomorrow's Workforce	Ben Allen, Chair
6.	Iowa's Projected Workforce	Joe Mowers
	Lunch	
7.	Update on senior year plus requirements	Roger Utman
8.	Notices of Intent for ratification – (Attachment) <ul style="list-style-type: none">• Programs Submitted Without Concerns• Iowa Wesleyan College	Diana Gonzalez, Permanent Secretary
9.	Updates from College Aid Commission <ul style="list-style-type: none">• Postsecondary registrations• Proposed Code Change (Attachment)	Keith Greiner
	Iowa University & College Enrollment Report – Fall 2008 (Attachment)	Diana Gonzalez, Permanent Secretary
10.	Updates	Diana Gonzalez, Permanent Secretary
12.	For the Good of the Order	Ben Allen, Chair

Future meetings:

April 15, 2009, Mount Mercy College, Cedar Rapids

Iowa Coordinating Council for Post-High School Education

11620 Aurora Avenue
Des Moines, Iowa 50319
515/281-3939

ICCPHSE Meeting Minutes – October 8, 2008

1. Call to Order and Introductions

The Iowa Coordinating Council for Post-High School Education met on Wednesday, October 8, 2008 at 10:00 a.m. in the Business and Community Services Center at The University of Northern Iowa, Cedar Falls, Iowa. Chairperson Ben Allen called the meeting to order, welcomed the Council, and then the Council members and guests introduced themselves. The following individuals were present.

State Board of Education Members

Sister Jude Fitzpatrick*

Department of Education

Roger Utman*

University Representatives

Ben Allen*

Dave Holger*

Jim Lubker*

Elizabeth Hoffman*

Tom Rocklin*

Downing Thomas

Representatives of Independent Colleges

Christopher Blake*

Representatives of Private Proprietor Schools

Susan Spivey*

Representatives of the IPTV Board

No representatives were present

Guests

MJ Dolan, Iowa Association of Community College Trustees

Ken Maguire, Iowa Dept. of Education

Ilene Tuttle, Bd. of Regents

Community College Representatives

Dan Kinney*

Members of the Board of Regents

No representatives were present

Members of the Board of Trustees of Member Institutions

No representatives were present

Iowa College Student Aid Commission Representatives

No representatives were present

Student Representatives

Jennifer Suchan*

Liaison Representatives

Diana Gonzalez, Board of Regents

Roger Foelske, Iowa Dept. of Education

Gary Steinke, Iowa Association of Independent Colleges and Universities

*Indicates voting delegate.

2. Approval of Minutes

Roger Foelske presented the minutes for the April 23, 2008 meeting of the Council.

Action: It was requested that the minutes be amended by noting that Ben Allen chaired the meeting rather than Robert Paxton, the removal of Dave Holger from the list of attendees, the addition of Susan Carlson as being in attendance as a representative and voting delegate for the university's sector, the addition of Susan Spivey as being in attendance as a representative and voting delegate for private proprietor sector and then noting Elizabeth Hoffman as voting delegate for The University of Iowa. The minutes were then approved as amended.

3. Treasurer's Report

Gary Steinke presented a statement of the council's income and expenditures for the period May 1, 2008 to August 30, 2008. As of August 30, 2008 the Council had a balance of \$12,261.31 of which \$9,139.87 was in the operational account, \$1,910.77 in the Way-Up Conference account; and \$1,210.67 in the Carol Kay Memorial Fund account. It was noted that the Council's Executive Committee recommended that the Council waive the assessment of dues for the 2008-09 academic year.

It also was reported that the audit committee composed of Ben Allen, Jennifer Suchan, and Roger Foelske had met and reviewed the Council's Bank Statements, income and expenditures records for the past two academic years (July 1, 2006 through June 30, 2008.) The committee reported that it was able to reconcile income and expenditure records with the bank statements and found all statements and records to be accurate and in good order.

Action: The treasurer's report was approved as presented.

4. Panel Discussion on the Role and Scope of the Coordinating Council

A panel chaired by Diana Gonzalez and the following individuals: Dan Kinney, Gary Steninke, Besty Hoffman, and Susan Spivey lead a discussion on the role and scope of the Council. Diana Gonzalez presented a short historical perspective, including post-secondary registration requirements, and then each panel member shared with the Council how each of their sectors viewed the role and scope of the Council. The panel's presentation was followed by an in-depth discussion by the Council's members.

5. Update on Senior Year Plus

Roger Utman provided an overview of guidance that was released by the Department of Education concerning the Senior Year Plus initiative. The guidance is posted on the Department's website at the following address: www.iowa.gov/educate

6. Notices of Intent for Ratification

Interim Approvals—The following programs were submitted on the list-serve for review.

No concerns were raised, and per ICCPHSE policy the institutions were granted interim acceptance.

Mount Mercy College, Cedar Rapids

Human Resource Management
Bachelor of Business Administration in HR Management
CIP #52.1001
On-campus -- Cedar Rapids

Iowa State University, Ames

Culinary Science
BS
CIP # 01.1001; 12.0504
On-campus -- Ames

Global Resource Systems (GRS)
BS
CIP #30.2001, 01.0701, 03.0101
On-campus -- Ames

Biological Systems Engineering (BSE)
BS
CIP #14.0301
On-campus -- Ames

St. Ambrose University, Davenport

Speech-Language Pathology
Master of Science
CIP #51.0203
On-campus -- Davenport

Kaplan University, Davenport

Master of Science in Information Technology
Master
CIP #11.0103
On-line

Simpson College, Indianola

Master of Arts in Criminal Justice
Masters
CIP #43.01
Indianola, Ankeny and West Des Moines

Mercy College of Health Sciences, Des Moines

Clinical Laboratory Science (Medical Technology)
Certificate (One year)
CIP #51.1005
On-campus -- Des Moines

Action: Christopher Blake moved that all programs be accepted as presented. Dan Kinney seconded the motion, and the motion was unanimously approved.

7. Updates from College Aid Commission

Diana Gonzalez presented on behalf of Keith Greiner the following Information:

The College Aid Commission has received a grant of \$500,000 to be used to assist students who were impacted by storms and related floods in Iowa during the summer of 08. The funds are being distributed by a formula on a county basis that utilizes college student enrollment information. Students are required to demonstrate need based on FEMA criteria.

On September 17, 2008, the commission approved the renewal application for Vatterott College to operate in the State of Iowa for the next four years. It is currently reviewing Bellevue College's application for renewing its approval to continue offering programs within the State.

8. Updates

Diana Gonzalez requested that each sector review what is currently listed on the Council's website to determine its accuracy. If institutions identify inconsistencies, she requested that they notify her office as soon as possible. She requested that members review the updated membership list as to its accuracy and requested that members contact her if any of the information on the list is incorrect, etc. She also indicated that the list serve also needs to be reviewed by each member institution to ensure that the e-mail addresses are correct and that the appropriate individuals are included on the listserve.

It was also requested that each institution review the programs listed for the institution on the Council website and identify those programs that are no longer offered by the institution. If an institutions identifies programs that are no longer offered, it is requested that they forward the titles of those programs to Diana's office via e-mail.

8. Proposed By-Laws Revisions

The review of the proposed changes to the Council's bylaws was tabled and referred to the Executive Committee so that it could be reviewed in light of some of the issues that were identified during the panel discussion concerning the role and scope of the Council..

9. For the Good of the Order:

It was announced that the Way-up Conference will be held on November 6-7th at the Marriott Hotel and Conference Center in Coralville. All members of the Council are encouraged to send staff to the Conference and attend themselves if possible.

It was also announced that the next meeting of the Council will be held on January 21st and Drake University in Des Moines and then the meeting was adjourned at 2 pm.

Respectfully submitted by:

Roger Foelske

ICCPHSE recording Secretary
515-281-4700
roger.foelske@iowa.gov

IOWA COORDINATING COUNCIL FOR POST HIGH SCHOOL EDUCATION

July 1, 2008 - December 31, 2008

	Budget	To Date	Balance
I. Income			
A. Dues			
Board of Regents	\$0.00	\$0.00	\$0.00
Dept./Education	0.00	0.00	0.00
IAICU	0.00	0.00	0.00
IAPBS/IPSSA	0.00	0.00	0.00
ICSAC	0.00	0.00	0.00
IPTV	0.00	0.00	0.00
	\$0.00	\$0.00	\$0.00
B. Interest Income	500.00	8.73	491.27
C. Articulation Cmt. Carry Over	0.00	0.00	0.00
D. ICCPHSE Carry Over	<u>9,136.63</u>	<u>9,136.63</u>	<u>9,136.63</u>
Total Income	\$9,636.63	\$9,145.36	\$9,627.90
II. Expenses			
A. Council Meetings Expense (Includes meetings via ICN)	\$2,000.00		\$2,000.00
B. Secretarial Expense	250.00	0.00	250.00
C. Treasurer's Expense	100.00	0.00	100.00
D. Program Expense	1,000.00	940.74 *	59.26
E. Articulation Subcommittee	1,000.00	1,000.00 *	0.00
F. Miscellaneous Expense	250.00		250.00
G. Distance Learning Expense	1,500.00	1,500.00 *	0.00
H. Reserve Fund	<u>3,536.63</u>	<u>\$0.00</u>	<u>3,536.63</u>
Total Expenses	\$9,636.63	\$3,440.74	\$6,195.89
III. ICCPHSE Balance		<u><u>\$5,704.62</u></u>	
<hr/> <hr/>			
Account Balances 12/31/08			
Iowa State Bank A/C	\$ 12,266.80		
Way Up Balance	1,910.77		
Carol Kay Memorial	1,210.67		
ICCPHSE Balance	5,704.62		
Total of All Accounts		<u><u>\$8,826.06</u></u>	

* Pd to Iowa State Center for IPEDS training

IOWA COORDINATING COUNCIL FOR POST HIGH SCHOOL EDUCATION

Statement of Income and Expenses

July 1, 2008 - December 31, 2008

I. Income

6/30/2008 Balance Forward	\$1,910.77		
7/31/2008	\$0.00	1/31/2009	\$0.00
8/31/2008	\$0.00	2/28/2009	\$0.00
9/31/2008	\$0.00	3/31/2009	\$0.00
10/31/2008	\$0.00	4/30/2009	\$0.00
11/30/2008	\$0.00	5/31/2009	\$0.00
12/31/2008	\$0.00	6/30/2009	\$0.00
Total Income			\$1,910.77

II. Expenses

7/31/2008	\$0.00	1/31/2009	\$0.00
8/31/2008	\$0.00	2/28/2009	\$0.00
9/30/2008	\$0.00	3/31/2009	\$0.00
10/31/2008	\$0.00	4/30/2009	\$0.00
11/30/2008	\$0.00	5/31/2009	\$0.00
12/31/2008	\$0.00	6/30/2009	\$0.00
Total Expenses			\$0.00

III. Way Up Balance 12/31/08 \$1,910.77

CAROL KAY MEMORIAL

I. Income

6/30/2008 Balance Forward	\$1,210.67		
7/31/2008	\$0.00	1/31/2009	\$0.00
8/31/2008	\$0.00	2/28/2009	\$0.00
9/30/2008	\$0.00	3/31/2009	\$0.00
10/31/2008	\$0.00	4/30/2009	\$0.00
11/30/2008	\$0.00	5/31/2009	\$0.00
12/31/2008	\$0.00	6/30/2009	\$0.00
Total Income			\$1,210.67

II. Expenses

7/31/2008	\$0.00	1/31/2009	\$0.00
8/31/2008	\$0.00	2/28/2009	\$0.00
9/30/2008	\$0.00	3/31/2009	\$0.00
10/31/2008	\$0.00	4/30/2009	\$0.00
11/30/2008	\$0.00	5/31/2009	\$0.00
12/31/2008	\$0.00	6/30/2009	\$0.00
Total Expenses			\$0.00

III. Carol Kay Balance 12/31/08 \$1,210.67

December Balance of Way Up and Carol Kay \$3,121.44

PROGRAMS WITHOUT CONCERNS

PROGRAMS TO BE LISTED ON AGENDA FOR JANUARY 21, 2009 ICCPHSE MEETING

Eastern Iowa Community College District (EICC), Davenport

Logistics & Supply Chain Management
AAS, with Diploma, and certificate options
CIP # 52.0203; 03; 02; 11; 03
On-campus -- Blong Technology Center, 8500 Hillandale Road, Davenport

Western Iowa Tech Community College, Sioux City

Business Administration
Associate of Science - Career Option
CIP #52.0299
Sioux City, Denison, LeMars and Cherokee

North Iowa Area Community College, Mason City

Radiologic Technology
AAS
CIP #51.0911
On-campus

Vatterott College, Des Moines

Medical Assistant
Associate of Occupational Studies
CIP #11-1003
7000 Fleur Drive, Des Moines

IOWA COLLEGE STUDENT AID COMMISSION
Postsecondary Registration
January 2008

In January, 2008 the Commission authorized the Advisory Committee on Postsecondary Registration to develop criteria for a study of the postsecondary registration process and then to conduct a study of the process. A study committee was appointed to include the Advisory Committee and representatives of the Iowa Coordinating Council for Post High School Education.

The Study Committee met in February and June of 2008. At the June meeting, members of the committee agreed to Code changes and preliminary administrative rules changes. At the conclusion of the meeting, they agreed to provide individualized comments on the proposed changes between that meeting and now. Staff has worked with each member on an individualized basis while monitoring the changing environment for postsecondary registrations. In this process, staff chose to focus on Iowa Code changes because the Iowa Code changes must be in place before administrative rules can be addressed.

The following document presents the proposed changes to the Iowa Code, as developed at the June meeting and amended by members in individualized meetings.

The proposals are organized into two parts.

1. Changes to Chapters 261B and 261, which clarify and update the provisions of the law.
2. Changes to the chapters which transfer the duties of the Secretary of State to the College Student Aid Commission, and at the same time, consolidate the entire postsecondary registration process into one chapter.

The extensive discussions of administrative rules changes are well received, but have been set aside for an interim time until proposed action on Iowa Code changes is resolved. This step was taken because there is a possibility that the General Assembly might take action that is different from the draft administrative rules that were developed, and final administrative rules will depend upon the action of the General Assembly.

DRAFT

POSTSECONDARY REGISTRATION SUGGESTED CODE CHANGES Edits Based on Study Committee Comments

Part 1

This part includes proposed changes to Chapters 261 and 261B. These changes are also incorporated into the changes proposed in Part 2.

Amend 261B to reflect the following language.

261B.3 REGISTRATION.

1. A school that maintains or conducts one or more courses of instruction, including courses of instruction by correspondence, offered in this state or which has a presence in this state and offers courses in other states or foreign countries and is not subject to an exception described in 261B.11 shall register with the secretary.

261B.3A REQUIREMENTS.

1. In order to register, a school shall be accredited by an agency or organization approved or recognized by the United States department of education or a successor agency and be approved by all state agencies with approval jurisdiction, and subsequently except as provided in subsection 2, be approved for operation by the college student aid commission.

2. An educational practitioner preparation program that is operated by a school that applies to register the program in accordance with this chapter shall, in order to register, be accredited by an agency or organization approved or recognized by the United States department of education or a successor agency and in addition, be approved by the state board of education pursuant to section 256.7, subsection 3, and subsequently be approved for operation by the college student aid commission.

261B.11 EXCEPTIONS.

This chapter does not apply to the following types of schools and courses of instruction:

1. Schools and educational programs conducted by firms, corporations, or persons for the training of their own employees.
2. Apprentice or other training programs provided by labor unions to members or applicants for membership.
3. Courses of instruction of an avocational or recreational nature that do not lead to an occupational objective.
4. Seminars, refresher courses, and programs of instruction sponsored by professional, business, or farming organizations or associations for the members and employees of members of these organizations or associations.
5. Courses of instruction conducted by a public school district or a combination of public school districts.
6. Colleges and universities authorized by the laws of this state

to grant degrees.

7. Schools or courses of instruction or courses of training that are offered by a vendor to the purchaser or prospective purchaser of the vendor's product when the objective of the school or course is to enable the purchaser or the purchaser's employees to gain skills and knowledge to enable the purchaser to use the product.

8. Schools and educational programs conducted by religious organizations solely for the religious instruction of ~~members~~ leadership practitioners of that religious organization.

9. Postsecondary educational institutions licensed by the state of Iowa to conduct business in the state.

10. Accredited higher education institutions that meet the criteria established under section 261.92, subsection 1.

11. Postsecondary educational institutions offering programs limited to nondegree specialty vocational training programs.

12. Not-for-profit colleges and universities established and authorized by city ordinance to grant degrees.

Amend 261.2 as follows

8. Establish an advisory committee on postsecondary registration to review and make recommendations relating to applications from schools required to register pursuant to chapter 261B. The commission shall adopt rules pursuant to chapter 17A to establish the policies and procedures of the advisory committee. Meetings of the advisory committee are subject to the requirements of chapter 21. The members of the advisory committee shall include one representative from each of the following:

a. The state board of regents.

b. The department of education.

c. The office of the ~~secretary of state~~ college student aid commission.

d. The office of the attorney general.

e. A community college located in this state.

f. An accredited private postsecondary institution as defined in section 261.9, subsection 1, incorporated or otherwise organized under the laws of this state.

g. A proprietary college located in this state.

Part 2

The following text incorporates the changes proposed in Part 1 and additional changes that would transfer duties of the Secretary of State to the College Student Aid Commission.

261.2 DUTIES OF COMMISSION

The commission shall:

7. Adopt rules to establish reasonable registration standards for the approval, pursuant to section 261B.3A, of postsecondary schools that are required to register with the secretary of state commission in order to operate in this state. The registration standards established by the commission shall ensure that all of the following conditions are satisfied:
 - a. The courses, curriculum, and instruction offered by the postsecondary school are of such quality and content as may reasonably and adequately ensure achievement of the stated objective for which the courses, curriculum, or instruction are offered.
 - b. The postsecondary school has adequate space, equipment, instructional material, and personnel to provide education and training of good quality.
 - c. The educational and experience qualifications of the postsecondary school's directors, administrators, and instructors are such as may reasonably ensure that students will receive instruction consistent with the objectives of the postsecondary school's programs of study.
 - d. Upon completion of training or instruction, students are given certificates, diplomas, or degrees as appropriate by the postsecondary school indicating satisfactory completion of the program.
 - e. The postsecondary school is financially responsible and capable of fulfilling commitments for instruction.

The commission may require a school seeking registration under chapter 261B to provide copies of its application to the Iowa coordinating council for post-high school education. The commission may consider comments from the council that are received by the commission within ninety days of the filing of the application. However, if the council meets to consider comments for submission to the commission, the meeting shall be open to the public and subject to the provisions of chapter 21. The commission shall render a decision on an application for registration within one hundred eighty days of the filing of the application.
8. Establish an advisory committee on postsecondary registration to review and make recommendations relating to applications from

schools required to register pursuant to chapter 261B. The commission shall adopt rules pursuant to chapter 17A to establish the policies and procedures of the advisory committee. Meetings of the advisory committee are subject to the requirements of chapter 21.

The members of the advisory committee shall include one representative from each of the following:

- a.* The state board of regents.
- b.* The department of education.
- c.* ~~The office of the secretary of state college student aid commission.~~
- d.* The office of the attorney general.
- e.* A community college located in this state.
- f.* An accredited private postsecondary institution as defined in section 261.9, subsection 1, incorporated or otherwise organized under the laws of this state.
- g.* A proprietary college located in this state.

CHAPTER 261B REGISTRATION OF POSTSECONDARY SCHOOLS

For restriction on sale of courses of instruction, see § 714.17 to 714.22

261B.1 POLICY.

The general assembly finds that the availability of courses and programs leading to educational degrees and the existence of institutions of postsecondary education that offer courses and programs leading to educational degrees are in the best interest of the state. The general assembly has found that the state can provide protection for persons choosing institutions and programs by ensuring that accurate and complete information about institutions and programs is available to these persons and to the public.

Section History: Recent Form

84 Acts, ch 1098, § 1

261B.2 DEFINITIONS.

As used in this chapter, unless the context otherwise requires:

1. *"Degree"* means a postsecondary credential conferring on the recipient the title of associate, bachelor, master, or doctor, or an equivalent title, signifying educational attainment based on any one or a combination of study or the equivalent experience or achievement testing. A postsecondary degree under this chapter shall not include an honorary degree or other unearned degree.
2. *"Presence"* means maintaining an address within Iowa.
3. *"School"* means an agency of the state or political subdivision of the state, individual, partnership, company, firm, society, trust, association, corporation, or any combination which meets any of the following criteria:
 - a. Is, owns, or operates a nonprofit postsecondary educational institution.
 - b. Provides a postsecondary instructional program or course leading to a degree.
 - c. Uses in its name the term *"college"*, *"academy"*, *"institute"*, or *"university"* or a similar term to imply that the person is primarily engaged in the education of students at the postsecondary level, and which makes a charge for its services.
4. *"Secretary"* means the secretary of state.
5. *"Student"* means a person who enrolls in or seeks to enroll in a course of instruction offered or conducted by a school.
6. *"Commission"* means the college student aid commission.

Section History: Recent Form

261B.3 REGISTRATION.

1. A school that maintains or conducts one or more courses of instruction, including courses of instruction by correspondence, offered in this state or which has a presence in this state and offers courses in other states or foreign countries and is not subject to an exception described in 261B.11 shall register

with the secretary commission. Registrations shall be renewed every four years or upon any substantive change in program offerings, location, or accreditation. Registration shall be made on application forms approved and supplied by the secretary commission and at the time and in the manner prescribed by the secretary commission. Upon receipt of a complete and accurate registration application, the secretary commission shall issue an acknowledgment of document filed and send it to the school.

2. The secretary commission may request additional information as necessary to enable the secretary commission to determine the accuracy and completeness of the information contained in the registration application. If the secretary commission believes that false, misleading, or incomplete information has been submitted in connection with an application for registration, the secretary commission may deny registration. The secretary commission

shall conduct a hearing on the denial if a hearing is requested by a school. The secretary commission may withhold an acknowledgment of document filed pending the outcome of the hearing. Upon a finding after the hearing that information contained in the registration application is false, misleading, or incomplete, the secretary commission shall deny an acknowledgment of document filed to the school. The secretary commission shall make the final decision on each registration. However, the decision of the secretary commission is subject to judicial review in accordance with section 17A.19.

3. The secretary commission shall adopt rules under chapter 17A for the implementation of this chapter.

Section History: Recent Form

84 Acts, ch 1098, § 3; 96 Acts, ch 1158, § 7; 2004 Acts, ch 1145, §4, 5

Referred to in § 261B.5, 261B.6

261B.3A REQUIREMENTS.

1. In order to register, a school shall be accredited by an agency or organization approved or recognized by the United States

department of education or a successor agency and be approved by all state agencies with approval jurisdiction, and subsequently except as provided in subsection 2, be approved for operation by the college student aid commission.

2. An educational practitioner preparation program that is operated by a school that applies to register the program in accordance with this chapter shall, in order to register, be accredited by an agency or organization approved or recognized by the United States department of education or a successor agency and ~~in addition~~, be approved by the state board of education pursuant to section 256.7, subsection 3, and subsequently be approved for operation by the college student aid commission.

Section History: Recent Form

96 Acts, ch 1158, §8; 97 Acts, ch 13, §1; 2000 Acts, ch 1095, §17;
2004 Acts, ch 1145, §6
Referred to in § 261.2

261B.4 REGISTRATION INFORMATION.

As a basis for registration, schools shall provide the secretary commission with the following information:

1. The name or title of the school.
2. The principal location of the school in this state, in other states, and in foreign countries, and the location of the place or places in this state, in other states, and in foreign countries where instruction is likely to be given.
3. A schedule of tuition charges, fees, and other costs payable to the school by a student.
4. The refund policy of the school for the return of refundable portions of tuition, fees, or other charges.
5. The degrees granted by the school.
6. The names and addresses of the principal owners of the school or the officers and members of the legal governing body of the school.
7. The name and address of the chief executive officer of the school.
8. A copy of or a description of the means by which the school intends to comply with section 261B.9.
9. The name of the accrediting agency recognized by the United States department of education or a successor agency which has accredited the school and the status under which accreditation is held.
10. The name, address, and telephone number of a contact person

in this state.

11. The names or titles and a description of the courses and degrees to be offered.

12. A description of procedures for the preservation of student records.

13. The academic and instructional methodologies and delivery systems to be used by the school and the extent to which the school anticipates each methodology and delivery system will be used, including, but not limited to, classroom instruction, correspondence, electronic telecommunications, independent study, and portfolio experience evaluation.

Section History: Recent Form

84 Acts, ch 1098, § 4; 96 Acts, ch 1158, § 9, 10; 2000 Acts, ch 1095, § 18

Referred to in § 261B.5, 261B.6

261B.5 CHANGES.

If any information provided to the secretary commission under section 261B.3 or 261B.4 changes, the school shall inform the secretary commission within ninety days of the effective date of the change on forms prescribed and furnished by the secretary commission.

Section History: Recent Form

84 Acts, ch 1098, § 5

261B.6 LIST OF SCHOOLS.

The secretary commission shall maintain a list of registered schools and the list and the information submitted under sections 261B.3 and 261B.4 are public records under chapter 22.

Section History: Recent Form

84 Acts, ch 1098, § 6; 95 Acts, ch 67, § 21

261B.7 UNAUTHORIZED REPRESENTATION.

Neither a school nor its officials or employees shall advertise or represent that the school is approved or accredited by the secretary commission or the state of Iowa nor shall it use the registration as a reference in promotional materials.

Section History: Recent Form

84 Acts, ch 1098, § 7

261B.8 REGISTRATION FEES.

1. The **secretary commission** shall set by rule and collect a nonrefundable initial registration fee and a renewal of registration fee from each registered school.
2. Fees shall be set by rule not more than once each year and shall be based upon the costs of administering this chapter.
3. Fees collected under this section shall be deposited in the general fund of the state.

Section History: Recent Form

84 Acts, ch 1098, § 8; 96 Acts, ch 1158, § 11; 2004 Acts, ch 1145, §7

261B.9 DISCLOSURE TO STUDENTS.

Prior to the commencement of a course of instruction and prior to the receipt of a tuition charge or fee for a course of instruction, a school shall provide written disclosure to students of the following information accompanied by a statement that the information is being provided in compliance with this section:

1. The name or title of the course.
2. A brief description of the subject matter of the course.
3. The tuition charge or other fees charged for the course. If a student is enrolled in more than one course at the school, the tuition charge or fee for all courses may be stated in one sum.
4. The refund policy of the school for the return of the refundable portion of tuition, fees, or other charges. If refunds are not to be paid, the information shall state that fact.
5. Whether the credential or certificate issued, awarded, or credited to a student upon completion of the course or the fact of completion of the course is applicable toward a degree granted by the school and, if so, under what circumstances the application will be made.
6. The name of the accrediting agency recognized by the United States department of education or its successor agency which has accredited the school.

Section History: Recent Form

84 Acts, ch 1098, § 9; 2000 Acts, ch 1095, §19
Referred to in § 261B.4

~~261B.10 ADVISORY COMMITTEE.~~

~~—The state advisory committee for postsecondary school registration is created. The committee shall consist of the secretary of state~~

~~— and seven members appointed by the coordinating council for post high school education. Members shall serve for staggered four year terms and shall include representatives from public and private two year and four year colleges, universities, and specialized and vocational schools.~~

~~— The committee shall meet at least annually to advise the secretary and other agencies in matters relating to the administration of this chapter and to serve as a resource and advisory board to the secretary as needed. The secretary shall serve as chairperson of the advisory committee and may call meetings and set the agenda as needed.~~

~~— **Section History: Recent Form**~~

~~— 84 Acts, ch 1098, § 10; 96 Acts, ch 1158, § 12~~

261B.11 EXCEPTIONS.

This chapter does not apply to the following types of schools and courses of instruction:

1. Schools and educational programs conducted by firms, corporations, or persons for the training of their own employees.
2. Apprentice or other training programs provided by labor unions to members or applicants for membership.
3. Courses of instruction of an avocational or recreational nature that do not lead to an occupational objective.
4. Seminars, refresher courses, and programs of instruction sponsored by professional, business, or farming organizations or associations for the members and employees of members of these organizations or associations.
5. Courses of instruction conducted by a public school district or a combination of public school districts.
6. Colleges and universities authorized by the laws of this state to grant degrees.
7. Schools or courses of instruction or courses of training that are offered by a vendor to the purchaser or prospective purchaser of the vendor's product when the objective of the school or course is to enable the purchaser or the purchaser's employees to gain skills and knowledge to enable the purchaser to use the product.
8. Schools and educational programs conducted by religious organizations solely for the religious instruction of leadership practitioners of that religious organization.
9. Postsecondary educational institutions licensed by the state of Iowa to conduct business in the state.
10. Accredited higher education institutions that meet the criteria established under section 261.92, subsection 1.
11. Postsecondary educational institutions offering programs

limited to nondegree specialty vocational training programs.
12. Not-for-profit colleges and universities established and authorized by city ordinance to grant degrees.

Section History: Recent Form

84 Acts, ch 1098, § 11; 96 Acts, ch 1158, § 13; 97 Acts, ch 13, §2; 2005 Acts, ch 78, §1

261B.12 ENFORCEMENT.

When the secretary commission or the secretary commission's designee believes a school is in violation of this chapter, the secretary shall order the school to show cause why the secretary commission should not issue a cease and desist order to the school.

After the school's response to the show cause order has been reviewed by the secretary commission, the secretary commission may issue a cease and desist order to the school if the secretary commission believes the school continues to be in violation of this chapter. If the school does not cease and desist, the secretary commission may seek judicial enforcement of the cease and desist order in any district court.

Section History: Recent Form

84 Acts, ch 1098, § 12

Previous Chapter [261A](#) Next Chapter [261C](#)

IOWA COLLEGE AND UNIVERSITY ENROLLMENT REPORT

Prepared for Iowa Coordinating Council on Post-High School Education

by The University of Iowa

Fall 2008

This fall enrollment report is made up of point-in-time data representing enrollments corresponding to each College/University census date. For example, the census date is the 10th day of classes for the University of Iowa, University of Northern Iowa and Iowa State University. The public community colleges use the 14th day of classes for their census date.

Table I. Total Enrollment

Type of Institution	Total Students Degree Credit					Extension Included in Total	♦ Dual/PSEO Enrollment Included in Total	By Academic Load		Total Credit Hours		Adjusted Total FT + Adj. PT	Residency Status		
	Enrollment				Fall 2007			Full-Time	Part-Time	Full-Time	Part-Time		Resident	Non-Res	
	Fall 2008														
	M	W	Unknown	Total	Fall 2007	Fall 2008	Fall 2008	Full-Time	Part-Time	Full-Time	Part-Time	Adj. PT	Resident	Non-Res	
Public 4-Year or Above															
00186900	Iowa State University	15,097	11,759	0	26,856	26,160	1,162	141	23,506	3,350	347,870	15,509	25,052	18,148	8,708
00189200	The University of Iowa	14,864	15,697	0	30,561	30,409	2,085	65	24,969	5,592	336,895	25,186	27,441	18,406	12,155
00189000	University of Northern Iowa	5,380	7,528	0	12,908	12,609	779	43	10,759	2,149	152,148	10,206	11,721	11,562	1,146
Subtotal		35,341	34,984	0	70,325	69,178	4,026	249	59,234	11,091	836,913	50,901	64,214	48,116	22,009
Private Non-Profit 4-Year or Above															
03069100	Allen College	20	396	0	416	462	0	0	247	169	3,261	971	342	399	17
00396300	AIB College of Business^	280	705	0	985	965	295	0	564	421	9,522	3,533	826	938	47
00184600	Briar Cliff College**	480	634	0	1,114	1,138	95	4	909	205	9,461	920	1,020	722	392
00184700	Buena Vista University	864	1,614	0	2,478	2,548	1,453	5	2,084	394	20,924	1,910	2,252	2,177	301
00185000	Central College	724	834	0	1,558	1,605	149	7	1,521	37	23,033	179	1,536	1,219	339
00185200	Clarke College	348	808	0	1,156	1,230	0	16	917	239	13,725	1,242	1,032	718	438
00185400	Coe College	596	730	0	1,326	1,316	0	0	1,249	77	4,996	93	1,274	837	490
00185600	Cornell College	553	562	0	1,115	1,083	0	0	1,107	8	17,396	44	1,111	280	835
00185500	Des Moines University - Osteopathic Med. Ctr.	776	924	0	1,700	1,719	165	0	1,374	326	61,654	1,425	1,532	557	1,143
00185800	Divine Word College	46	9	0	55	50	0	0	53	2	910	11	54	2	53
00185900	Dordt College	716	684	0	1,400	1,313	0	12	1,292	108	20,482	411	1,330	505	858
00186000	Drake University	2,341	3,324	0	5,665	5,617	0	25	4,322	1,346	67,032	6,951	5,058	2,901	2,767
02328900	Emmaus Bible College	106	139	0	245	244	4	0	225	20	3,622	114	235	66	179
00712100	Faith Baptist Coll. & Theological Seminary	147	176	0	323	418	7	1	322	95	5,183	435	364	230	187
00186600	Graceland University	786	1,658	0	2,444	2,466	1,011	286	1,821	623	21,337	2,571	2,048	747	1,697
00186700	Grand View University	716	1,221	0	1,937	1,747	0	4	1,540	397	21,857	2,346	1,736	1,772	165
00186800	Grinnell College	785	893	0	1,678	1,654	128	18	1,646	32	26,133	159	1,689	201	1,477
00187100	Iowa Wesleyan College	330	513	0	843	834	0	3	636	207	9,587	1,177	734	500	343
00187300	Loras College	797	792	0	1,589	1,591	0	11	1,443	145	22,023	662	1,506	861	727
00187400	Luther College	1,024	1,399	0	2,423	2,476	0	16	2,385	38	36,997	168	2,399	837	1,586
01111300	Maharishi University of Management	826	263	0	1,089	983	577	0	778	311	11,728	1,853	983	87	311
00627300	Mercy College of Health Sciences -Des Moines	72	604	0	676	680	0	0	385	291	5,230	2,194	568	676	0
00187900	Morningside College	679	1,227	0	1,906	1,798	628	5	1,168	738	17,702	2,905	1,482	1,493	413
00188000	Mount Mercy College	464	1,091	0	1,555	1,506	0	0	899	656	12,265	4,260	1,264	1,462	93
00188300	Northwestern College	484	741	0	1,225	1,315	24	11	1,184	41	18,704	190	1,200	666	559
01230000	Palmer College Of Chiropractic	932	501	0	1,433	1,457	0	0	1,410	23	41,921	111	1,421	336	1,097
00188900	St. Ambrose University	1,447	2,347	0	3,794	3,870	306	19	2,721	1,073	41,282	4,941	3,177	1,981	1,813
00188700	Simpson College	846	1,209	0	2,055	2,039	0	13	1,483	564	21,775	4,315	1,845	1,883	172
00874100	University of Dubuque	864	720	0	1,584	1,560	0	1	1,443	140	21,885	700	1,514	742	841
00189300	Upper Iowa University	2,394	3,543	0	5,937	5,618	5,123	0	2,849	3,088	33,000	18,504	4,393	2,146	3,791
00189400	Vennard College	44	27	0	71	72	2	0	66	5	983	40	69	25	46
00189500	Waldorf College	295	287	0	582	630	0	46	509	73	7,847	410	7,881	345	237

Table I. Total Enrollment (continued)

Type of Institution	Total Students Degree Credit Enrollment				Extension Included	* Dual/PSEO Enrollment Included	By Academic Load		Total Credit Hours		Adjusted Total	Residency Status		
	Fall 2008			Fall 2007			In Total	In Total	Full-Time	Part-Time		Full-Time	Part-Time	FT + Adj. PT
	M	W	Unknown	Total	Fall 2008	Fall 2008	Full-Time	Part-Time	Full-Time	Part-Time				
00189600 Wartburg College***	847	952	0	1,799	1,810	0	28	1,733	66	7,094	93	1,764	1,287	512
00189700 Wartburg Theological Seminary	97	97	0	194	187	20	0	179	15	2,407	44	184	46	159
00190000 William Penn University	806	1,018	0	1,824	1,833	0	7	1,728	102	23,323	444	1,765	1,441	383
Subtotal	23,532	32,642	0	56,174	55,834	9,987	538	44,192	12,075	666,281	66,326	57,588	31,085	24,468
Private For-Profit 4-Year or Above														
00188100 Ashford Univ eff 03-09-05 (formerly The Franciscan Univ.)	6,707	18,899	0	25,606	10,568	24,919	121	25,464	142	306,652	698	25,522	832	24,774
01206400 Hamilton Technical College - Davenport	146	81	0	227	265	0	227	227	0	3,405	0	227	136	91
00458600 Kaplan University (Combined) -	10,583	35,480	0	46,063	32,688	43,060	0	7,184	38,879	97,607	325,826	34,598	3,563	42,500
00422005 - Cedar Falls	127	409	0	536	494	26	0	397	139	6,057	1,166	494	532	4
00422000 - Cedar Rapids	125	428	0	553	520	12	0	432	121	6,564	1,074	522	551	2
00422003 - Council Bluffs	25	180	0	205	209	6	0	161	44	2,191	361	191	166	39
00422002 - Des Moines	235	552	0	787	574	0	0	568	219	7,871	1,653	706	787	0
00458600 - Davenport	9,969	33,666	0	43,635	30,518	43,015	0	5,392	38,243	71,411	320,687	32,377	1,210	42,425
00422004 - Mason City	102	245	0	347	373	1	0	234	113	3,513	885	308	317	30
Subtotal	17,436	54,460	0	71,896	43,521	67,979	348	32,875	39,021	407,664	326,524	60,347	4,531	67,365
Public 2-Year														
00712000 Des Moines Area Community College	8,247	10,448	0	18,695	18,320	0	5,324	7,428	11,267	100,354	61,193	12,527	18,335	360
00407500 Eastern Iowa Community College	2,722	4,253	0	6,975	7,329	0	1,196	3,238	3,737	43,710	20,914	4,981	6,294	681
00459500 Hawkeye Community College	2,584	3,181	0	5,765	5,803	0	1,103	3,335	2,430	47,266	12,822	4,404	5,692	73
00829800 Indian Hills Community College***	1,712	2,515	0	4,227	4,174	0	885	2,719	1,508	27,964	6,027	3,221	3,930	297
00459700 Iowa Central Community College	2,857	2,876	0	5,733	5,731	0	2,415	2,714	3,019	40,060	15,530	4,008	5,452	281
00459100 Iowa Lakes Community College	1,371	1,688	0	3,059	3,170	0	1,047	1,582	1,477	24,708	7,746	2,228	2,690	369
03343600 Iowa Valley Community College District	1,262	1,724	0	2,986	2,800	0	752	1,597	1,389	23,505	6,883	2,171	2,730	256
00459800 Iowa Western Community College	2,448	3,194	0	5,642	5,300	0	1,566	3,095	2,547	44,366	14,245	4,282	4,458	1,184
00407600 Kirkwood Community College	7,165	8,055	0	15,220	15,075	0	2,147	8,274	6,946	114,328	37,970	11,438	14,673	547
00187700 North Iowa Area Community College	1,672	1,813	0	3,485	3,272	0	1,003	1,855	1,630	26,386	8,503	2,564	3,240	242
00458700 Northeast Iowa Community College	1,869	2,887	0	4,756	4,804	0	2,018	2,107	2,649	30,019	14,898	3,349	4,340	416
00460000 Northwest Iowa Community College	668	588	0	1,256	1,288	0	496	599	657	9,641	3,309	874	1,190	66
00460300 Southeastern Community College	1,225	2,187	0	3,412	3,351	0	669	1,875	1,537	26,348	8,463	2,580	2,855	557
00185700 Southwestern Community College	562	906	0	1,468	1,464	0	516	696	772	10,248	4,132	1,040	1,376	92
00731600 Western Iowa Tech Community College	2,327	3,098	0	5,425	5,191	0	1,834	2,095	3,330	28,936	17,832	3,581	4,831	592
Subtotal	38,691	49,413	0	88,104	87,072	0	22,971	43,209	44,895	597,839	240,467	63,248	82,086	6,013

Table I. Total Enrollment (continued)

	Total Students Degree Credit Enrollment					Extension Included	♦ Dual/PSEO Enrollment Included	By Academic Load		Total Credit Hours		Adjusted Total	Residency Status		
	Fall 2008				Fall 2007										In Total
	M	W	Unknown	Total	2007	Fall 2008	Fall 2008	Full-Time	Part-Time	Full-Time	Part-Time	Adj. PT	Resident	Non-Res	
Private Non-Profit 2-Year ****															
00422800	Covenant Medical Center - Waterloo	2	22	0	24	24	24	0	24	0	0	0	24	24	0
00422100	Iowa Health - Des Moines	2	19	0	21	24	0	0	21	0	306	0	21	21	0
00626800	Jennie Edmundson Hospital - Council Bluffs	1	9	0	10	12	0	0	10	0	0	0	10	5	5
00423100	Mercy Medical Center/North Iowa - Mason City	2	13	0	15	16	0	0	15	0	0	0	15	15	0
00423300	Mercy/St. Luke's - Cedar Rapids	7	29	0	36	35	0	0	36	0	34	0	36	36	0
00729100	St. Luke's College of Nrsng & Hlth Sciences - Sioux City	24	125	0	149	147	0	0	129	20	1,594	161	142	93	56
Subtotal		38	217	0	255	258	24	0	235	20	1,934	161	248	194	61
Private For-Profit 2-Year															
00765600	American College of Hairstyling* - Cedar Rapids	4	10	0	14	13	0	0	14	0	490	0	14	14	0
00765800	American College of Hairstyling* - Des Moines	10	13	0	23	20	0	0	23	0	805	0	23	22	1
01616700	Bill Hill's College of Cosmetology*	1	22	0	23	29	0	0	23	0	1,068	0	23	17	6
00771700	Capri College* - Davenport	1	104	0	105	120	0	0	96	9	35	10	98	74	31
02090300	Capri College* - Cedar Rapids	6	119	0	125	137	0	0	111	14	35	10	112	124	1
00758800	Capri College* - Dubuque Corporate Headquarters	0	92	0	92	130	0	0	68	24	35	11	68	59	33
00794100	College of Hair Design* - Waterloo	3	36	0	39	0	0	0	39	0	683	0	39	39	0
02572500	Davenport Barber Styling College*	0	0	0	0	0 N/R	0	0	0	0	0	0	0	0	0
00811600	Dayton's School of Hair Design*	0	11	0	11	0	0	0	11	0	70	0	11	0	0
02333200	Dayton's School of Hair Design* - Keokuk	0	0	0	0	0	0	0	0	0	0	0	0	0	0
00761100	E Q School of Hair Design* - Council Bluffs	0	54	0	54	70	0	0	54	0	0	0	54	45	9
02262501	Faust Institute of Cosmetology* - Spirit Lake	0	18	0	18	0	0	0	18	0	0	0	18	16	2
02262500	Faust Institute of Cosmetology* - Storm Lake	1	22	0	23	0	0	0	23	0	0	0	23	22	1
00826000	Iowa School of Beauty* - Des Moines	4	112	0	116	0	0	0	104	12	35	21	106	116	0
02330900	Iowa School of Beauty* - Marshalltown	2	21	0	23	0	0	0	23	0	35	0	23	23	0
02306900	Iowa School of Beauty* - Ottumwa	1	43	0	44	0	0	0	44	0	35	0	44	44	0
03441300	Iowa School of Beauty* - Sioux City	1	32	0	33	0	0	0	32	1	35	11	33	33	0
00765900	La James College of Hairstyling & Cosmetology*-Mason City	3	133	0	136	0	0	0	136	0	6,805	0	136	121	15
01300600	La James Intrl College* - Cedar Falls	2	71	0	73	103	0	0	73	0	2,555	0	73	73	0
02134500	La James Intrl College* - Davenport	3	40	0	43	55	0	0	43	0	1,505	0	43	43	0
00842400	La James Intrl College* - Fort Dodge - Headquarters	0	62	0	62	53	0	0	62	0	2,170	0	62	62	0
00959300	La James Intrl College* - Iowa City	4	67	0	71	103	0	0	71	0	2,485	0	71	71	0
02274100	La James Intrl College* - Des Moines	3	114	0	117	192	0	0	117	0	4,095	0	117	117	0
02160900	The Salon Professional Academy	6	138	0	144	0	0	0	144	0	70	0	144	140	4
03607400	Total Look SchI of Cosm & Msg Thrpy*	0	13	0	13	0	0	0	13	0	0	0	13	12	13
02609200	Vatterott College-Des Moines	126	115	0	241	210	0	0	241	0	24	0	241	241	0
Subtotal		181	1,462	0	1,643	1,235	0	0	1,583	60	23,070	63	1,589	1,528	116
Grandtotal		115,219	173,178	0	288,397	257,098	82,016	24,106	181,328	107,162	2,533,701	684,442	247,234	167,540	120,032

^ AIB College of Business operates on quarter hours and full time status is considered 13.5 FTE.

** Briar Cliff University operates on a trimester system of three 10 week semesters. The Part-Time divisor is 10 instead of 12 to equate the FTE in comparable numbers to a two semester schools. Their numbers reflect their college divisor of 10.

*** Wartburg is on a course credit system. 1cc = 3.5 semester hrs.

**** Indian Hills undergraduate full time status is considered 8 hours and this number is used in their calculation of the Adjusted Total Enrollment.

**** This category includes some proprietary certificate, diploma, and 2 year plus degree granting entities, to align with federal categorization.

* (a full time 13 month course) equals 70 credit hours or 17.5 credits per our four 525 hour semesters (equaling 2100 clock hours).

Note: Adjusted Total Enrollment is calculated by adding: (The Total Full Time student enrollment reported) plus the total Part-Time Student Credit Hours Reported divided by 12 for undergraduates, 9 graduates and 9 for professional students).

♦ Dual/PSEO Enrollment - Includes the number of high school students who are enrolled in a college course at your institution through an agreement between the local school district and your institution. The courses are offered to high school students either at their high school or on a college campus.